



St. Philomena's College (Autonomous)

Autonomous College of the University of Mysore

Recognized as College with Potential for Excellence (UGC) & accredited by NAAC with 'A+' Grade

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ACADEMIC YEAR 2013-14

Minutes of the IQAC meeting held on June, 14th 2013 in the IQAC office of the College.


The Principal and Chairperson: Rev. Fr. Leslie Moras extended a warm welcome to all the members.

IQAC Coordinator Dr. T. Ruth Shantha Kumari read out the proceedings of the previous meetings held on April, 26th 2013.

Discussions:

- Members discussed about the plan of action for the year 2013-14 and approved the same. It was decided to submit the resolutions to the Management for the needful action.
- The Principal explained the need for the institution to go for the II cycle of NAAC accreditation in 2014. Dr. Alphonsus D'Souza, Department of Chemistry was nominated as the NAAC Coordinator. Committees were formed to work for each of the seven criteria of NAAC SSR scheduled to be uploaded and submitted DURING EARLY 2014.
- Formation of a Steering Committee was done and the members discussed various issues of NAAC visit.
- Faculty enrichment programmes (both for teaching and non-teaching) such as workshops/conferences and the same for the students were scheduled.
- Other academic activities internal assessment tests, end semester examinations and cultural events were scheduled.
- Dr. T. Ruth Shantha Kumari, the IQAC Coordinator thanked the members for their valuable time and suggestions.

IQAC Coordinator


Principal

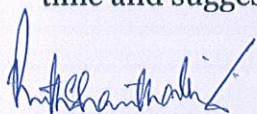
Minutes of the IQAC meeting held on September 25th 2013 in the IQAC office of the College.

The Principal and Chairperson: Rev. Fr. Leslie Moras extended a warm welcome to all the members.

IQAC Coordinator Dr. T. Ruth Shantha Kumari read out the proceedings of the previous meetings held on June 14th, 2013.

Discussions:

- Members discussed about conducting a faculty enrichment programme – Teachers' Role in Higher Education; New Challenges – One day seminar for teaching faculty.
- Also a similar activity – an interactive session 'To enhance the work performance' for non-teaching staff was scheduled.
- Discussed about the progress of NAAC preparations.
- Annual Sports day and NSS camp were scheduled.
- Members decided that a stake holders' survey be done to get a feedback from students. The primary stakeholders that could help the college to better its performance.
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- Dr. T. Ruth Shantha Kumari, the IQAC Coordinator thanked the members for their valuable time and suggestions.


IQAC Coordinator


Principal

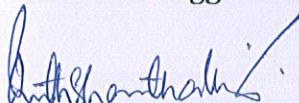
Minutes of the IQAC meeting held on January 4th, 2014 in the IQAC office of the College.

The Principal and Chairperson: Rev. Fr. Leslie Moras extended a warm welcome to all the members.

IQAC Coordinator Dr. T. Ruth Shantha Kumari read out the proceedings of the previous meetings held on September 25th, 2013.

Discussions:

- Members discussed about the dates and modalities of Graduation day, the Chief Guest for it and other issues.
- Committees were formed and responsibilities were given – to conduct the convocation of the 1st autonomous batch of students.
- The Principal initiated discussions about the need of an external academic audit and the members discussed the composition of the team, schedule, modalities of visit and the other issues in details.
- Discussion about improvisation of CBCS system in PG courses and the possibility of the same for four UG programmes took place.
- Dr. T. Ruth Shantha Kumari, the IQAC Coordinator thanked the members for their valuable time and suggestions.


IQAC Coordinator


Principal

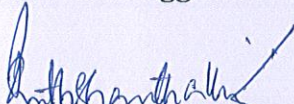
Minutes of the IQAC meeting held on April 26th 2014 in the IQAC office of the College.

The Principal and Chairperson: Rev. Fr. Leslie Moras extended a warm welcome to all the members.

IQAC Coordinator Dr. T. Ruth Shantha Kumari read out the proceedings of the previous meetings held on January 4th, 2014.

Discussions:

- Academic Audit report 2014 recommendations.
- Members discussed about the performance of the college as per action plan for the year and about the possible steps to improve the same in the coming year.
- A comprehensive action plan for the year 2014-15 was discussed.
- Members discussed about the time-table to be adopted for the next year with the necessary changes.
- A draft academic calendar for 2014-15 was prepared by the Calendar Committee and the members discussed about it.
- Dr. T. Ruth Shantha Kumari, the IQAC Coordinator thanked the members for their valuable time and suggestions.


IQAC Coordinator


Principal

Significant Activities and contributions made by IQAC

IQAC constantly encourages the staff members to enhance the quality of teaching. The cell has organized seminars/workshops to improve the pedagogical skills of the teachers, to enhance their team spirit to carry out collective responsibility, to ensure constant interaction between the various stakeholders responsible for curriculum improvement, improvisation of institutional functioning and to conduct periodical stakeholders' survey. IQAC will pass on the feedback obtained through such surveys to the Management for needful action. Suggestions given by the students and other stakeholders were passed on to the respective departments for further action and revision of syllabus.

Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
<ul style="list-style-type: none"> • To encourage various departments to start more post-graduate courses, under-graduate courses, diploma and certificate courses. • To ensure inter religious tolerance and respect for different schools of thoughts among students.. • To conduct a week long Orientation Programme for the I semester students and two/three days programme for the III and V semesters. • To enhance research and publication 	<ul style="list-style-type: none"> • Post Graduate courses viz., MA in Journalism and Communication and under-graduate course with combination Criminology and food and nutrition became functional. • A new component "Inter religious Dialogue" (IRD) was offered for final degree under graduate students. • Orientation Programme was conducted in the beginning of the academic year for the complete personality development in the following areas for: <ul style="list-style-type: none"> • First semester students on acquaintance of the campus, significance of higher education, time management skills, library usage, language skills etc. • Third semester students on emotional management and other life skills. • Fifth semester students on employability skills, soft skills, facing an interview, preparation of CV and Group Discussion • Seven research papers were presented in National level seminar and thirty four research articles and thirty popular articles were published by various faculty members. • Five minor research projects were sanctioned by UGC

<p>activities among faculty and students.</p> <ul style="list-style-type: none"> • To encourage faculty members to enhance their pedagogical skills and upgrade their knowledge level in their chosen fields. • To arrange invited talks on various topics of current relevance. • To organize seminars, workshops, conferences etc. 	<p>to the faculty members.</p> <p>Two institutional level workshops were conducted on Research Methodology. Faculty members published 17 papers in international/national journals. The college publishes a quarterly, ISSN 2231-3214 science journal "Vijnana Prabha".</p> <p>Six(06) invited talks were organised on different topics.</p> <p>Two(02) seminars, One workshop and one Journalistic meet were organised.</p>
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