



**St. Philomena's College (Autonomous)**  
**Autonomous College of the University of Mysore**  
Recognized as College of Excellence (UGC) & recredited by NAAC with 'A' Grade  
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**ACADEMIC YEAR 2016-17**

**Minutes of the IQAC meeting held on July 4<sup>th</sup> 2016 in the IQAC office of the College.**

The Principal and Chairperson: Mr. Krishna Gowda extended a warm welcome to all the members.

IQAC Coordinator Mr. Ronald Prakash Cutinha read out the proceedings of the previous meetings held on April 22nd, 2016.

**Discussions:**

- Academic Calendar with the regular activities was discussed and scheduled.
- Activities such as conducting seminars/conferences/workshops for the teachers and students were scheduled. An invited talk by Prof. T.A.K. Tareen, Former VC, Pondicherry University on "Characteristics and features of world class Universities" was scheduled to be organized on 20.07.2016 for faculty members.
- SWOC analysis of the Institution and Quality enhancement exercise by faculty members through their feedback was taken up.
- Members discussed about the getting "Green Audit" of the Institution done during the next semester.

Mr. Ronald Prakash Cutinha, the IQAC Co-coordinator thanked the members for their valuable time and suggestions.

  
IQAC.Coordinator

  
Principal

**Minutes of the IQAC meeting held on December 3<sup>rd</sup> ,2016 in the IQAC office of the College.**

The Principal and Chairperson: Mr. Krishne Gowda extended a warm welcome to all the members.

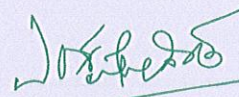
IQAC Coordinator Mr. Ronald Prakash Cutinha read out the proceedings of the previous meetings held on July 4<sup>th</sup> ,2016.

**Discussions:**

- Members discussed the modalities of SWOC analysis scheduled to be carried on 14.12.2016.
- To keep Faculty members constantly updated it was decided to conduct a 90 minutes session – staff meeting every Wednesday from 3.30 – 5.00 PM on an experimental basis.
- Members discussed and scheduled the External Academic Audit to be on 11.01.2017 and 12.01.2017.
- It was decided that a program - Human Value Development Program will be conducted under the aegis of XBHEI in the College. A few faculty members attended this 2 day programme.

Mr. Ronald Prakash Cutinha, the IQAC Co-coordinator thanked the members for their valuable time and suggestions.

  
IQAC Coordinator

  
Principal

**Minutes of the IQAC meeting held on February 14<sup>th</sup> 2017 in the IQAC office of the College.**

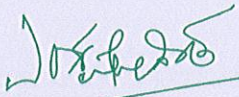
The Principal and Chairperson Mr. Krishne Gowda extended a warm welcome to all the members. IQAC Coordinator Mr. Ronald Prakash Cutinha read out the proceedings of the previous meetings held on December 3<sup>rd</sup> ,2016.

**Discussions**

- Members discussed about the need of mentoring of students. It was decided that each teacher is to be assigned to 20-25 students, who will need their mentor periodically, regularly to discuss about their academic as well as personal development.
- It was decided that the college will get its green audit done. Decision was taken to involve more and more students in environment friendly initiatives of the College.
- Realizing the need to enhance research activities in the college and encourage faculty members to carry out original research and IQAC members decided to process and get approval to have a research centre in the College.

Mr. Ronald Prakash Cutinha, the IQAC Co-coordinator thanked the members for their valuable time and suggestions.

  
IQAC Coordinator

  
Principal

**Minutes of the IQAC meeting held on April 13<sup>th</sup> 2017 in the IQAC office of the College.**

The Principal and Chairperson Dr. Ruth Shantha Kumari T extended a warm welcome to all the members.

IQAC Coordinator Mr. Ronald Prakash Cutinha read out the proceedings of the previous meetings held on February 14<sup>th</sup> ,2017.

**Discussions**

- Members discussed about the programme of the institution during 2016-17. Especially the suggestions prepared by the external audit team to improve the performance.
- The members discussed about the preparations to apply to UGC for extension of Autonomous status to the College (during 2017-18).
- The members discussed about the plan of action for the coming year.

Mr. Ronald Prakash Cutinha, the IQAC Co-coordinator thanked the members for their valuable time and suggestions.

  
IQAC Coordinator

  
Principal

## Significant Activities and contributions made by IQAC

- Orientation programme for new teaching, non-teaching and students.
- IQAC constantly encourages the staff members to enhance the quality of teaching by conducting faculty development workshops/programme.
- Ensured constant interaction between the stakeholders for curriculum improvement, improvisation of institutional functioning and to conduct periodical stakeholder's survey.
- IQAC will pass on the feedback to the Management for needful action.

## Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>• To conduct Orientation Programme for the teachers and students</li>   <li>• To conduct to UGC-sponsored skilling programmes viz., B.Voc and Community college</li>   <li>• To enhance research and publication activities among faculty and students.</li> </ul>	<ul style="list-style-type: none"> <li>• Orientation Programme was conducted to all the teaching faculty on recent advancements pertaining to teaching methods &amp; other pedagogical skills.</li> <li>• Orientation Programme was conducted in the beginning of the academic year for the complete personality development</li>   <li>• Skilling India Programmes/courses under B.Voc and Community college are sanctioned by the UGC and courses commenced with its curriculum being ratified by the University of Mysore.</li>   <li>• More than thirty five research papers were presented in National level/state level seminar/conferences and eighteen research articles were published by various faculty members.</li> </ul>

<ul style="list-style-type: none"> <li>• To encourage faculty members to enhance their pedagogical skills and upgrade their knowledge level in their chosen fields.</li>   <li>• To arrange invited talks on various topics of current relevance.</li>   <li>• To organize seminars, workshops, conferences etc.</li>   <li>• Swachh Bharath Mission</li>   <li>• To conduct the Academic Audit.</li> </ul>	<ul style="list-style-type: none"> <li>• One faculty was awarded PhD degree and five faculties cleared NET/SLET.</li> </ul> <p>Three institutional level workshops were conducted on Research Methodology/Pedagogical skills/work-life balance. More than ten faculty members were deputed to attend conferences/workshops related to Teaching methods. Faculty members published more than 25 articles/papers in international/national journals.</p> <p>Wednesday Talk Series was launched. More than Six (06) Invited talks were organised on different topics.</p> <p>Four (04) Seminars, Two workshops and one Journalistic meet were organised.</p> <p>Students and faculty took Swachh Campus pledge and were actively involved in keeping the campus clean.</p> <p>An Academic Audit was conducted by eminent academicians for two days and the report was submitted to the Management.</p>
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