



**St. Philomena's College (Autonomous)**  
**Autonomous College of the University of Mysore**  
Recognized as College of Excellence (UGC) & re accredited by NAAC with 'A' Grade  
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ACADEMIC YEAR 2017-18


**Minutes of the IQAC meeting held on June 5<sup>th</sup> 2017 in the IQAC office of the College.**

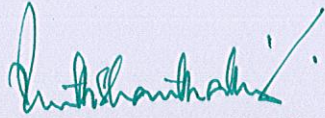
The Principal and Chairperson Dr. Ruth Shantha Kumari T extended a warm welcome to all the members.

IQAC Coordinator Mr. Ronald Prakash Cutinha read out the proceedings of the previous meetings held on April 13<sup>th</sup> ,2017.

**Discussions:**

- Members discussed about the preparations for extension of autonomous status. A proposal was prepared by the Committee meant for it and submitted.
- Members discussed about taking on from the previous International Conference in association with the sustainable platform (TSP), Asia. An MOU was drafted to be signed during the year.
- The events of the academic Calendar were finalized. Time table for the year was finalized and approved.
- The NIRF Committee prepared the documents in consultation with IQAC.
- Mr. Ronald Prakash Cutinha, the IQAC Co-coordinator thanked the members for their valuable time and suggestions.

  
Mr. Ronald Prakash Cutinha  
IQAC Co-coordinator.

  
Dr.T.Ruth Stantha Kumari  
Principal.

## Minutes of the IQAC meeting held on September 20<sup>th</sup> 2017 in the IQAC office of the College.

The Principal and Chairperson Dr. Ruth Shantha Kumari T extended a warm welcome to all the members.

IQAC Coordinator Mr. Ronald Prakash Cutinha read out the proceedings of the previous meetings held on June 5<sup>th</sup> ,2017.

### Discussions:

- Members discussed about the final readiness for visit of UGC expert team for the extension of autonomous state.
- An international Conference on “Knowledge Partnership to advance UNSDGS” in association with TSP was scheduled to be on 17<sup>th</sup> and 18<sup>th</sup> of November 2017. The members decided that maximum number of our students should be the beneficiaries.
- Faculty enrichment program- Towards enhancing quality of Teaching learning and Evaluation in Colleges-
- Mr. Ronald Prakash Cutinha, the IQAC Co-coordinator thanked the members for their valuable time and suggestions.



Mr. Ronald Prakash Cutinha  
IQAC Co-coordinator.



Dr. T. Ruth Stantha Kumari  
Principal.

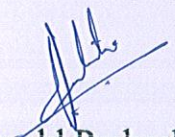
## Minutes of the IQAC meeting held on January 8<sup>th</sup> 2018 in the IQAC office of the College.

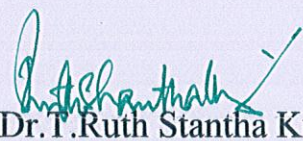
The Principal and Chairperson Dr. Ruth Shantha Kumari T extended a warm welcome to all the members.

IQAC Coordinator Mr. Ronald Prakash Cutinha read out the proceedings of the previous meetings held on September 20<sup>th</sup> ,2017.

### Discussions:

- Members discussed about plans for conducting the 4<sup>th</sup> convocation day
- The Principal explained the need for the institution to go for the III cycle of NAAC accreditation in 2019. Ms Shobana Thomas who was nominated as the NAAC Coordinator earlier in the general staff meeting was asked to form Committees to work for each of the seven criteria of NAAC SSR under new rules.
- Orientation programmes (both for teachers and students) were scheduled.
- Other academic activities like internal assessment tests, end semester examinations and cultural events were scheduled.
- Mr. Ronald Prakash Cutinha, the IQAC Coordinator thanked the members for their valuable time and suggestions.

  
Mr. Ronald Prakash Cutinha  
IQAC Co-coordinator.

  
Dr. T. Ruth Stantha Kumari  
Principal.

## **The Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year**

Almost all the items in the plan of action at the beginning of the year could successfully be executed namely.,

Orientation Programme was conducted to all the teaching faculty on recent advancements pertaining to teaching methods & other pedagogical skills.

Orientation Programme was conducted in the beginning of the academic year for the complete personality development in the following areas for:

- First semester students on acquaintance of the campus, significance of higher education, time management skills, library usage, language skills etc.
- Third semester students on emotional management and other life skills.
- Fifth semester students on employability skills, soft skills, facing an interview, preparation of CV and Group Discussion

Nearly twenty one research papers were presented in National level/state level seminar/conferences and twenty two research articles were published by various faculty members.

Three faculty was awarded PhD degree and three faculties cleared UGC-NET/SLET.

Three institutional level workshops were conducted on Research Methodology/Pedagogical skills/ More than ten faculty members were deputed to attend conferences/workshops related to Teaching methods. Faculty members published more than 25 articles/papers in international/national journals. The college publishes a quarterly, ISSN science journal "Vijnana Prabha".

Invited Talk Series was launched by IQAC .More than Six (06) Invited talks were organised on different topics.

An international conference on UN SDGs was conducted.

A three days capacity building workshop for all the faculty to enhance their skills in teaching-learning and evaluation were the highlights of the academic year.