

St. Philomena's College (Autonomous)

Autonomous College of the University of Mysore

Recognized as College of Excellence (UGC) & reaccruited by NAAC with 'A' Grade

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ACADEMIC YEAR 2019-20

Minutes of the IQAC meeting held on May 29th 2019 in the IQAC office of the College.

The Principal and Chairperson Dr. Ruth Shantha Kumari T extended a warm welcome to all the members.

IQAC Coordinator Mr. Ronald Prakash Cutinha read out the proceedings of the previous meetings held on April 12th, 2019.

Discussions:

- To finalize the Peer Team visit Schedule with the NAAC office.
- The events of the academic Calendar were finalized. Time table for the year was finalized and approved.
- To finalize the UGC-CE grants utilization and initiate monitoring committee meeting as per the guidelines.
- To conduct professional enrichment programme to the entire teaching faculty on recent advancements pertaining to teaching methods & other pedagogical skills.

Mr. Ronald Prakash Cutinha, the IQAC Co-coordinator thanked all the members for their valuable time and suggestions.

Mr. Ronald Prakash Cutinha

Ronald Prakash Cutinha
IQAC Co-coordinator

RONALD PRAKASH CUTINHA

Co-ordinator, Inter-University Quality Assurance Cell (IQAC)

St. Philomena's College (Autonomous)

Bannimantap, MYSORE-570 015

Dr.T.Ruth Shantha Kumari

Principal

Principal

St. Philomena's College (Autonomous)

Mysore-570 015

Members Present

SL.NO.	STAFF NAME	DESIGNATION	ROLE
INTERNAL MEMBERS			
1	Rev. Fr. Bernard Prakash Barnis	Rector	Administrative Head
2	Dr. Ruth Shantha Kumari T	Principal	Chairperson
3	Dr. Ravi J. D. Saldanha	Associate Professor	Member
4	Ms. Juhie Singh P	Assistant Professor	Member
5	Dr. Prakash Aurallappa	Assistant Professor	Member
6	Ms. Deepa	Assistant Professor	Member
7	Dr. Noor Mubasheer C. A	Assistant Professor	Member
8	Dr. Shiva Kumar	Assistant Professor	Member
9	Ms. Vaishnavi Kulakarni	Assistant Professor	Member
10	Mr. Ronald Prakash Cutinha	Senior Librarian	Coordinator



Mr. Ronald Prakash Cutinha
IQAC Co-coordinator
RONALD PRAKASH CUTINHA
Co-ordinator, Internal Quality Assurance Cell (IQAC)
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Dr.T.Ruth Shantha Kumari
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Minutes of the IQAC meeting held on September 18th 2019 in the IQAC office of the College.

The Principal and Chairperson Dr. Ruth Shantha Kumari T extended a warm welcome to all the members.

IQAC Coordinator Mr. Ronald Prakash Cutinha read out the proceedings of the previous meetings held on May 29th 2019.

Discussions:

- To consider the review and suggestions given by the NAAC Peer Team during the exit meeting
- To encourage the faculty members to take up research projects through seed money and monitoring it by Research Advisory Committee of the College.
- To take part in National Institutional Ranking Framework (NIRF) 2020
- To conduct an interactive Parent - Teacher meetings.
- Other academic activities like internal assessment tests, end semester examinations and cultural events were scheduled.
- Mr. Ronald Prakash Cutinha, the IQAC Co-coordinator thanked the members for their valuable time and suggestions.

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IQAC Co-coordinator

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Minutes of the IQAC meeting held on January 07th 2020 in the IQAC office of the College.

The Principal and Chairperson Dr. Ruth Shantha Kumari T extended a warm welcome to all the members.

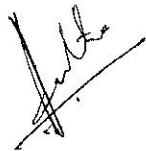
IQAC Coordinator Mr. Ronald Prakash Cutinha read out the proceedings of the previous meetings held on September 18th, 2019.

Discussions:

- Members discussed about plans for conducting the Graduation Day and Convocation Day.
- To encourage the faculty to take up research and publication
- To collect the feedback on teachers from the students and also from all stakeholders.
- To equip and train the faculty for online teaching-learning and evaluation
- Mr. Ronald Prakash Cutinha, the IQAC Coordinator thanked the members for their valuable time and suggestions.

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Minutes of the IQAC meeting held on May 28th, 2020 in the IQAC office of the College.

The Principal and Chairperson Dr. Ruth Shantha Kumari T extended a warm welcome to all the members.

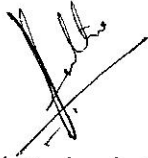
IQAC Coordinator Mr. Ronald Prakash Cutinha read out the proceedings of the previous meetings held on January 7th, 2020.

Discussions:

- To encourage faculty members to take up online teaching & evaluation
- To review the III Cycle NAAC process outcomes
- To collect the feedback from all stake holders.
- To encourage the eligible faculty to take up research guide ship.
- To introduce online admission process at both UG and PG level
- Mr. Ronald Prakash Cutinha, the IQAC Coordinator thanked the members for their valuable time and suggestions.

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The Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year – (2018-19)

Details of the action taken by the Internal Quality Assurance Cell (IQAC) as suggested by the management as well as other Administrators (Deputy Principal, Deans, Vice Principals, Heads of the Departments as the case may be) and approval / suggestions to implement the same given by the Administrators during the appropriate scheduled meetings with the approval of the Principal (The Chair Person-IQAC) and the Secretary of the HEI, the following are achieved to sustain / to improve the quality of the institution by IQAC.

Plan of Action	Achievements/Outcomes
<p>➤ To conduct Orientation Programme for the teachers and students</p> <p>➤ To prepare the college for the visit of NAAC peer Team for reassessment and reaccreditation for the III</p>	<p>Orientation Programme was conducted to the entire teaching faculty on recent advancements pertaining to teaching methods & other pedagogical skills.</p> <p>Orientation Programme was conducted for the students in the beginning of the academic year for the complete personality development in the following areas for:</p> <ul style="list-style-type: none">• First semester students on acquaintance of the campus, significance of higher education, time management skills, library usage, language skills etc.• Third semester students on emotional management and other life skills.• Fifth semester students on employability skills, soft skills, facing an interview, preparation of CV and Group Discussion <p>The College successfully completed all the processes required for the reassessment and reaccreditation for the III Cycle by NAAC Peer Team and accredited with CGPA of 2.94 on four</p>

➤ To enhance research and publication activities among faculty and students.

More than forty two research papers were presented in National level/state level seminar/conferences and eighteen research articles were published by various faculty members.

➤ To subscribe to online e-resources database

Two faculties were awarded PhD degree and five faculty cleared NET/SLET.

The learning resource centre subscribed to J-Gate, the leading electronic gateway to global e-resources

➤ To encourage faculty members to enhance their pedagogical skills and upgrade their knowledge level in their chosen fields.

Three institutional level workshops were conducted on Research Methodology/Pedagogical skills/Writing skills. More than ten faculty members were deputed to attend conferences/workshops related to Teaching methods.

More than Six (06) Invited talks were organized on different topics.

Professional enrichment Programme was conducted to the entire teaching faculty on recent advancements pertaining to teaching methods & other pedagogical skills.

An off-campus two-day FDP on Teaching and Learning for teaching staff at SDMIMD, Mysuru was organized.

➤ To support/encourage various departments to organize invited talks/seminars, workshops, conferences etc.

Many departments conducted various academic activities like invited talks, seminars, workshops and field visits.

➤ To collect the online feedback on teachers from the students.

An online portal was created to collect feedback on teachers from the students through a simple questionnaire format. The data collected from this method was analyzed and referred to the

<ul style="list-style-type: none"> ➤ To take part in NIRF 2020 ➤ To conduct an interactive Parent - Teacher meetings ➤ Implementation of online admission process at both UG and PG level 	<p>Management.</p> <p>Took part in NIRF2020</p> <p>An interactive Parent-Teacher meetings were conducted stream wise on Saturdays and feedback and others suggestions were received.</p> <p>Students from distant location get benefited through online admission process</p>
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