



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	ST.PHILOMENA'S COLLEGE(AUTONOMOUS) , MYSURU
Name of the head of the Institution	Ruth Shanthakumari T.
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08214240921
Mobile no.	9880191303
Registered Email	stphilos1946@gmail.com
Alternate Email	principal@stphilos.ac.in
Address	Post Box NO.30 Bannimantap, Mysuru
City/Town	MYSURU
State/UT	Karnataka
Pincode	570015

2. Institutional Status																									
Autonomous Status (Provide date of Conformant of Autonomous Status)			28-Jul-2011																						
Type of Institution			Co-education																						
Location			Urban																						
Financial Status			Self financed and grant-in-aid																						
Name of the IQAC co-ordinator/Director			Mr.Ronald Prakash Cutinha																						
Phone no/Alternate Phone no.			08214240929																						
Mobile no.			9880191303																						
Registered Email			stphilosiqac2017@gmail.com																						
Alternate Email			spciqac@stphilos.ac.in																						
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)			https://www.stphilos.ac.in/aqar-2018-19/																						
4. Whether Academic Calendar prepared during the year			Yes																						
if yes,whether it is uploaded in the institutional website: Weblink :			https://www.stphilos.ac.in/wp-content/uploads/2021/12/COLLEGE-CALENDER-2019-20.pdf																						
5. Accreditation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>A</td> <td>3.58</td> <td>2014</td> <td>05-May-2014</td> <td>04-May-2019</td> </tr> <tr> <td>3</td> <td>B++</td> <td>2.94</td> <td>2020</td> <td>11-Mar-2020</td> <td>10-Mar-2025</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	2	A	3.58	2014	05-May-2014	04-May-2019	3	B++	2.94	2020	11-Mar-2020	10-Mar-2025
Cycle	Grade	CGPA	Year of Accreditation	Validity																					
				Period From	Period To																				
2	A	3.58	2014	05-May-2014	04-May-2019																				
3	B++	2.94	2020	11-Mar-2020	10-Mar-2025																				
6. Date of Establishment of IQAC			01-May-2004																						
7. Internal Quality Assurance System																									

Quality initiatives by IQAC during the year for promoting quality culture				
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries		
Workshop on	11-Sep-2019 1	87		
Work shop for Non-Teaching Staff on	29-Feb-2020 1	42		
Two-Day FDP on Teaching and Learning for Teaching Staff of St. Philomena	02-Jul-2019 2	49		
Orientation Program for UG students.	03-Jun-2019 2	480		
Teacher Induction Programme	30-May-2019 2	40		
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	CPE/CE	UGC	2015 1825	20000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Took part in National Institutional Ranking Framework (NIRF) 2020	

Conducted Orientation Programme for the students and Teacher Induction Programme for faculty

On-line Feedback from students on Teacher Evaluation

Feedback on curriculum from all the stakeholders

IQAC constantly encourages the staff members to enhance the quality of teaching by conducting faculty development workshops/programme

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To conduct Orientation Programme for the teachers and students	Orientation Programme was conducted to the entire teaching faculty on recent advancements pertaining to teaching methods other pedagogical skills.
To prepare the college for the visit of NAAC peer Team for reassessment and reaccreditation for the III Cycle by NAAC	The College successfully completed all the processes required for the reassessment and reaccreditation for the III Cycle by NAAC Peer Team and accredited with CGPA of 2.94 on four point scale at B++ Grade.
To enhance research and publication activities among faculty and students.	More than Forty two research papers were presented in National level/state level seminar/conferences and Thirty six research articles were published by various faculty members.Four faculties were awarded PhD degree and Nine faculty cleared NET/SLET.
To subscribe to online e-resources database	The learning resource centre subscribed to J-Gate, the leading electronic gateway to global e-resources
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Planning and Evaluation Committee	21-Jul-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit	24-Jul-2020
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	10-Mar-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The college has a dynamic and informative website catering to the needs of all stakeholders of the institution. The website is regularly updated with all the relevant information including examination hall ticket downloading, attendance verification, document verification, online admission application etc. Admission is made fully online for all the courses and programmes. The administrators/authorities/directors have access to the required staff and student information through the online modules. Attendance is uploaded on daily basis by the teachers. Students and parents can view the attendance and marks scored in the examination, submit feedback on curriculum etc. All the blocks of the college have WiFi facility.</p> <p>Administration: Email ID for faculty with college domain name. Notices to staff and students are sent through email. Communication to parents regarding attendance and important notices through SMS and email.</p> <p>Installation of Accounting Package - Tally LAN for office computers</p> <p>Examination: Online MCQ is conducted for all classes and subjects. Online entry of CIA and internal exams. Direct Online entry of End semester exams by the Examiners Online Admission Cards for exams with Time table Tabulation work, Result sheets, marks card</p> <p>Digitization of 'A' forms, Marks cards</p> <p>Security features in marks card hologram</p> <p>Personalized Online results viewing with Individual Password</p> <p>Library: Easylib software for full automation of library services. All the library catalogues are available online</p>

with WebOPAC facility. In keeping pace with the digital era, a state of the art digital library Server dedicated to digital resources are made available to the students for accessing CD/DVD information, previous years question papers, syllabus, econtent, ejournals, ebooks etc. Others: Installation of Dedicated Server Dissemination of information to students through electronic display boards.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
Nill	00	00	Nill
No file uploaded.			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BVoc	MEDIA & ENTERTAINMENT	10/07/2015	16MEA01	08/07/2019
BSc	MATHEMATICS	12/07/1946	M57Y05	01/06/2019
BVoc	HEALTHCARE TECHNOLOGY	16/07/2015	HCCS066	01/02/2020
BA	HISTORY	05/07/1984	BOTSCA1	04/07/2019
BSc	COMPUTER SCIENCE	01/07/1993	MF282	01/06/2019
BCA	COMPUTER APPLICATION	01/07/2009	18DSCB02	07/01/2019
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	SOCIOLOGY	01/06/2019
BSc	PHYSICS	01/06/2019
BSc	ZOOLOGY	01/06/2019
BCA	COMPUTER APPLICATION	01/06/2019
MCom	COMMERCE	01/06/2019
MA	ECONOMICS	01/06/2019
MSc	MATHEMATICS	01/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	BA	06/04/2018
BSc	B.Sc	06/04/2018
BBA	BBA(TH) TOURISM AND HOSPITALITY MANAGEMENT	06/04/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Tally ACE (Commerce)	09/11/2019	20
Tally PRO (Commerce)	09/11/2019	25
Human Rights in India (MOOC)PG English	09/11/2019	7
Food microbiology and food safety M.Com	09/11/2019	3
Solid and Hazardous Waste Management	16/01/2020	13
Solid Waste and Hazardous Management PG PHYSICS	09/11/2019	11
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	PSCHOLOGY	18
BSc	MICROBIOLOGY	21
BVoc	HEALTHCARE TECHNOLOGY	17
MCom	COMMERCE	42
MA	JOURNALISM	26
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Curriculum of every department keeps evolving with incorporation of novel, relevant contents and deletion of redundant topics. Often this process is based on the feedback given by the stakeholders. Feedback from regular students has been taken at the end of each academic session. Similarly feedback from Alumni, teachers, employers is also collected periodically every year. The Feedback collected from all stake holders is analyzed thoroughly by IQAC members and suggestions given by the stakeholders are incorporated in the working policy of the Institution. Written Feedback is collected on various aspects of the College including teaching, learning, infrastructure, future plan, Library and sports facilities, administration and other curricular and extracurricular activities. Feedback is also collected from parents during Parents-Teacher meeting and from Alumni during convocation/graduation ceremonies. Suggestions and comments given by the parents and alumni are also taken into consideration for future development. The different areas where improvement is needed are discussed by IQAC and Principal with respective committee or department. Follow-up action regarding implementation of suggestions given by stakeholder is also discussed in the College Council and Governing Body meetings of the Institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ARTS	580	283	156
BSc	SCIENCE	336	499	216
BCom	COMMERCE	240	219	137
BCA	COMPUTER APPLICATION	120	128	66
MSc	CHEMISTRY	45	82	47
MA	JOURNALISM	40	25	17
MSc	PHYSICS	60	61	29
MA	ECONOMICS	40	5	5
MSc	BIOCHEMISTRY	30	40	29
MSc	MATHEMATICS	30	41	30
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2076	455	100	38	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
138	138	Nil	Nil	69	Nil
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The distinctiveness and strength of the college is the diversity of the student population, ranging from advanced learners to slow learners and including those with severe language barriers. The institution has come to appreciate this diversity as one of its hallmarks and over the years, has evolved strategies to address cultural influences and individual learning styles. With this in mind, the college evolved a dynamic student mentorship programme wherein the faculty members are key collaborators and are given training on mentor system. Each teacher (mentor) is assigned with about 20 students (mentee). The mentee information sheet includes academic, co-curricular, personal and family details of the students. The teacher student ratio of 1:18 with scope for individual attention and personal interaction makes identifying the learning levels comparatively easy. This is done through informal and personalized approach. The mentor meets his/her mentees regularly and points out strengths and areas for improvement in each student. Due attention is paid to the development of the moral and intellectual qualities. They also actively promote caring relationships, reaching beyond the academic curriculum. Progress is monitored by the mentor regularly. Slow learners are identified and remedial classes are organized to bridge the learning gap. Students with aptitude are given opportunities to participate in International, National, State and Inter-collegiate level competitions, conferences and seminars and effort is put to train the other students to help them compete at various levels too. Mentors encourage the mentees to actively participate in Co-curricular activities to help the students to recognize their talents and develop them. Mentor -Parent Meetings along with the ward are organised, to ensure the extra inputs required to guide the mentees are discussed to bring out the best in the mentee. This is highly appreciated by the mentee's parents. The eventual goal to contribute to social change and help foster an inclusive environment with equal opportunity for all sections of society is made possible with the mentor system.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2531	144	1:18

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
147	135	12	28	35

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	00	Nil	00
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-
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			end examination	end/ year- end examination
MSc	MBI	2019	16/12/2019	23/12/2019
MA	MEC	2019	16/12/2019	23/12/2019
MSc	MPY	2019	16/12/2019	23/12/2019
MCom	MCM	2019	16/12/2019	23/12/2019
MSW	MSW	2019	16/12/2019	23/12/2019
MSc	MCH	2019	16/12/2019	23/12/2019
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nill	Nill	00

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.stphilos.ac.in/en/programs-offered/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
SPL	BA	ARTS	110	108	98.18
SPM	BSc	SCIENCE	89	88	98.88
SPN	BCom	COMMERCE	142	57	40.14
MCH	MSc	CHEMISTRY	31	21	67.74
MCM	MCom	COMMERCE	32	31	96.88
MCS	MSc	COMPUTER SCIENCE	6	4	66.67
MEC	MA	ECONOMICS	4	4	100
MHSP	MA	HOLISTIC SPIRITUALITY	12	11	91.67
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.stphilos.ac.in/feedback-process/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

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Yes
Name of the teacher getting seed money
Dr. Sandhya N C
View File

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nill	NIL	NIL	Nill	00
No file uploaded.				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	90	Karnataka State Council for Science and Technology (KSCST)	7500	3500
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

4

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Research Protocol Development	MCOM	24/10/2019
Applications of Mathematics in Real Life	MATHEMATICS	09/01/2020
One Day Workshop And Journalistic Meet 'Aaina'	Journalism	25/02/2020
Awareness Program On Tally Erp9 And Gst Course	Commerce	22/06/2019
Entrepreneurship Development Programme	MANAGEMENT	26/09/2019
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	00	Nill	00
No file uploaded.				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	NIL	NIL	NIL	NIL	Nill
No file uploaded.					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
B.Voc (Health Care and Technology)	1
SOCIAL WORK	1
COMMERCE	1
MATHEMATICS	1
CHEMISTRY	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	MSW	2	5.87
International	Commerce	3	6.74
National	BBA	1	5.8
International	CHEMISTRY	4	1.63
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Social work	2
Economics	5
Tamil	4
Journalism and Mass Communication	3
Physics	4
Chemistry	5
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Nill	00	Nill
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
An efficient synthesis of medicinally important indole based triarylmethanes by using propylphosphonic anhydride"	Sandhya. N.C	Synthetic communications	2020	74	St. Philomena's College, Mysor	4
'A Comparative Study on the Status of Financial Inclusion in Urban and Rural Areas of Mandya District: An Empirical Analysis',	Dr.Nandeesha H K	Philomultidisciplinary Journal Vol.4 Issue.II e- Journal ISSN NO. 2456-9828	2019	0	St. Philomena's College, Mysore	Nill
Potent procoagulant and platelet aggregation inducing serine protease from Tridax procumbens extract	Vinod Gubbiveeranna	Pharmacognosy Research	2019	0	Tumkur University, Tumakuru	Nill
Work place stress level among Doctors and Police professionals in Mysore City- A Comparative	Dr. Noor Mubasheer C.A	JETIR	2019	0	St. Philomena's College, Mysore	Nill

Study						
A study on depression among PG students in Mysuru	Dr. Noor Mubasheer C.A	International Journal of Innovative Knowledge concept IJIKC	2019	0	St. Philomena's College, Mysore	Nil
Andrographis paniculata-mediated synthesis of silver nanoparticles: antimicrobial properties and computational studies	A. Shivakumar	SN Applied Sciences	2020	0	St. Philomena's College, Mysore	Nil

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
An efficient synthesis of medicinally important indole based triaryl methane s by using propylphosphonic anhydride"	Sandhya. N.C	Synthetic communications	2020	7	1	St. Philomena's College, Mysore
"A novel and facile synthesis of 3,5-Disubstituted isothiazoles under metal free conditions using acetophenones and dithioesters"	Sandhya. N.C	Synthetic communications	2020	7	1	St. Philomena College, Mysore
"Structu	Sandhya.		2020	7	1	St. Phil

ral studies of 2,5-disubstituted derivatives from dithiostereomers under the mild condition: Studies on antioxidant, antimicrobial activities, and molecular docking"-	N.C	Synthetic communications				omena's College, Mysore
Andrographis paniculata-mediated synthesis of silver nanoparticles: antimicrobial properties and computational studies	A.Shivakumar	SN Applied Sciences	2020	13	1	St. Philomena's College, Mysore
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	16	66	27	30
Presented papers	10	6	1	Nill
Resource persons	2	Nill	12	1
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s)	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
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department				
NIL	NIL	NIL	0	0
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
UBA-Adoption of 5 Villages, Dharmapura, Hunsur Taluk, Mysore District	MHRD	7	Nill
Survey conducted in Dharmapura Village, Hunsur Taluk, Mysore	MHRD	7	45
Childrens Day Cel ebration-Ambedkar Colony	BSW	5	30
Christmas Celebra tion-Lawrenece Montessori	BSW	3	30
Two- Day Workshop- Bandipur	MA Journalism	2	25
Two day workshop on Importance of Environment Wildlife Protection- Kodagu	MA Journalism	2	25
Visit-Paras Jain school	MSc Chemistry	7	36
Ayushman Bharath- Arogya Karnataka	Youth Red Cross	10	50
Blood Donation Camp	NSS/ Youth Red Cross	10	95
Swach Survekshan- Vote for your city programme	Youth Red Cross	5	700
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	00	Nill
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government

Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Survekshan-Vote for your city programme	Youth Red Cross	Rally	5	700
Swachh Philo Abhiyan	BSW	RALLY	10	70
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	0	0	0
No file uploaded.			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Mutual	Internship /Project work	Snipe tech pvt ltd , Bangalore	10/10/2019	10/03/2020	17
Academic	Industry -Institution interaction	CIPET Mysore	03/02/2020	04/02/2020	65
Mutual	Academic	Excel Prima Diagnostic Center, Mysuru	02/01/2020	14/03/2020	2
Mutual	Industry-Institution Interaction	Pain and Palliative Care Society, Kodnacherry, Kozhikode	10/06/2019	01/07/2019	1
Mutual	Industry-Institution Interaction	Devadhana Grama Panchayath, Chickmagalur , Karnataka	01/06/2019	29/06/2019	1
View File					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate

houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
AMSS Academy and Technologies	09/07/2020	Tally ERP 9 Training	38
Don Bosco College- Assam	22/07/2019	Accelerate agreement	Nill
CSIR-CIMAP- Lucknow	14/08/2020	E Extension activities (training /research /awareness)	Nill
Triphase Pharmaceuticals Pvt. Ltd.	24/02/2020	Internship	Nill
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
94	90.16

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
EASYLIB	Fully	Web Version	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	37465	3795602	425	347226	37890	4142828
Reference Books	4804	4212410	30	18165	4834	4230575
e-Books	3000000	Nill	Nill	Nill	3000000	Nill
Journals	84	Nill	Nill	152580	84	152580
e-Journals	6000	Nill	Nill	Nill	6000	Nill
Digital Database	Nill	Nill	Nill	228684	Nill	228684

CD & Video	164	Nil	Nil	Nil	164	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr.Oshma Rosette Pinto	Overview of Financial System	MOOC	17/09/2019
Ms.Irene Marie Dove	Management and development of human resources	MOOC	10/05/2020
Ms. Viveka Marie . G	Foundations of Individual Behaviour	MOOC	08/01/2020
Dr. Asha M S	Chemistry of organometallic compounds	MOOC	25/10/2020
Dr.Shivakumar A	ESR spectroscopy	MOOC	10/06/2019
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	270	7	88	5	5	20	30	100	5
Added	86	0	147	0	1	6	10	1000	3
Total	356	7	235	5	6	26	40	1100	8

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

235 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Lights	https://drive.google.com/file/d/1ZP_VJhr_ZOReK287VznS7Sdf-dV2ycGa/view
Light stand	https://drive.google.com/file/d/1sPmmw9_9KTe3fHgb-fgRs2h_bc-Bgr601/view
Reflectors	https://drive.google.com/file/d/184T-gy6ST4VNkFfIc5baAdkuZM4KcGNn/view
H.264 Recorders	

	http://27.34.244.198/NAAC_SSR_FINAL/Images/H.264%20Recorders.jpg
Video Cameras	https://drive.google.com/file/d/1qNXZPsuIOk0NT01KwycWU2kJ9LFe3VR-/view
Professional Sony Full HD video camera	http://27.34.244.198/NAAC_SSR_FINAL/Images/Professional%20Sony%20Full%20HD%20video%20camera.jpg
Canon Camcorders	https://drive.google.com/file/d/1WxGMOuhMu32LlURE9pgjoHK0ODUOyTZG/view
Editing facilities	https://drive.google.com/file/d/130BfqgXileOtYsn373JyW9ZopJ90EaMm/view
Final Cut Pro	http://27.34.244.198/NAAC_SSR_FINAL/Images/final_cut_pro.jpg
Black Magic Online Editing Desk	https://drive.google.com/file/d/1Due0ObfWLYhFqYZnzroT2kodHNE5Y_Kk/view

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
870.2	841.1	110.98	109.28

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The institution believes in optimal utilization of resources and facilities which calls for proper maintenance of infrastructure and support systems. Maintenance of general infrastructure, buildings, laboratory, classroom etc. is done by a team of personnel including a plumber, electrician, carpenters who work under the guidance of a supervisor. Garden maintenance is taken care of by a team of gardeners. Housekeeping and cleanliness is outsourced to a private agency and a manager supervises the functioning of the house keepers. A team of housekeepers sweeps and swabs the entire buildings and corridors twice a day. The Rector and Vice Rector oversee the day to day working of the college and ensure that the buildings and other infrastructure are properly maintained. Almost all the equipment in the laboratories are insured and protected. Annual Maintenance Contracts (AMC) by external service providers are followed up and renewed regularly. Waste and garbage collection, its segregation and disposal is done by a team of internal staff. Lifts are maintained by and covered under AMC. Amenities such as Air conditioners, CCTV cameras, water purifiers, generators, UPSs etc. are regularly checked and maintained. Qualified and competent system administrators take care of the maintenance of computers, computer labs, network and also the college website. The Annual maintenance contract with hardware suppliers for maintaining computers and accessories is operational. Software is licensed and regularly upgraded. A team comprising the Physical Education Director, and Sports Secretary and maintenance staff looks

after the sports facilities like the Indoor stadium, multi gym and the outdoor stadium. Regular watering and rolling of the grounds, de-weeding and making the track are some of the tasks in the sports ground. The multi gym is maintained by a professional gym instructor. The library and its corridors are swept, mopped and maintained dust free and clean by the house keeping team and support staff. They also take care of dusting the books and furniture. A Library committee headed by the Librarian takes care of day to day maintenance of the library and its infrastructure. Maintaining the stock register and the details of available books and journals, sorting and arranging them in the respective racks, maintaining the issue register etc are meticulously done to enable the students to use the library effectively.

<https://www.stphilos.ac.in/policies/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Merit Cum Need Scholarship	631	284703
Financial Support from Other Sources			
a) National	Indian Council for Cultural Relations (ICCR)	18	1760080
b) International	NIL	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
CHEMISTRY (Bridge Course)	19/06/2019	61	IN HOUSE
CHEMISTRY (Bridge Course)	19/06/2019	53	IN HOUSE
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	PLACEMENT	Nill	1420	Nill	73
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
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1	1	5
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5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Wipro, Cognizant, Equalize RCM, Infosys BPM, [24]7.AI, Arohaka Pvt. Ltd.	381	73	NIL	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	10	MSC	SCIENCE	ST. JOSEPH B.Ed COLLEGE, MYSORE	B.ED
2019	4	BTHM	TOURISM & HOSPITALITY MANAGEMENT	POOJA BHAGAVAT MEMORIAL MAHAJAN PG CENTER, MYSORE	MITM
2019	5	BCOM	COMMERCE	ST. PHILOMENA'S COLLEGE (AUTONOMOUS), MYSORE	MCOM
2019	16	BA	ARTS	UNIVERSITY OF MYSORE PG CENTER, HASSAN	MA
2019	12	BCA	COMPUTER SCIENCE	AMRITA SCHOOL OF ARTS AND SCIENCES, MYSORE	MCA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SLET	2

NET	1
Any Other	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
INCREDEMA 2020	INTER COLLEGE FEST	310
INAGURATION OF PHILO FEST	INSTITUTIONAL LEVEL	1800
Drama- 'Bakavaliya Hoo'	INSTITUTIONAL LEVEL	800
Philos Literary Fest 2020	INTER COLLEGE FEST	500
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	5th National Ownchoice Yogasana C hampionship	National	1	Nill	SR170967	Darshan Gowda M S
2019	Second I nternation al Yogasana C hampionship 2019	Internat ional	1	Nill	SR170967	Darshan Gowda M S
2019	DEBATE ON "Climate Emergency" hosted by st.Joseph' s College (Autonomou s), Tiruch irapalli , Tamil Nadu	National	1	Nill	SL170669	AMOGH VINYAS
2019	DEBATE ON "Climate Emergency" hosted by st.Joseph' s College (Autonomou s), Tiruch	National	1	Nill	SL170638	AKASH MANIYAR

	irapalli , Tamil Nadu					
2019	DEBATE ON "Climate Emergency" hosted by st.Joseph' s College (Autonomou s), Tiruch irapalli , Tamil Nadu	National	1	Nill	SPL190762	RYANNA JANET JUDE
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are an essential part of all college activities. This enables them to become efficient leaders, who voice their ideas. The various activities in the academic calendar are based on their inputs. Internal Quality Assurance Cell (IQAC) has student representatives. The management of the institution frames its policies keeping in mind the students, our primary stakeholders. Successful and effective realization of the vision and mission is achieved by the healthy relationship among various stakeholders. Students have a platform to contribute their ideas and express their grievances. Inputs given during parent-teacher interaction with their wards help in incorporating new academic programmes. Most of our PG, Diploma, Certificate and B.Voc. programmes are the results of incorporating such suggestions. Since the spirit of volunteerism is embedded in the very culture of the campus, student coordinators are active in the following committees

International Students? Forum: Students from around 30 countries including Tibet collectively brainstorm and address the issues of their respective groups. This gives a sense of mutual support and belonging to them in a foreign land.

North-East Students? Association: This includes students from 8 North Eastern states i.e. Manipur, Mizoram, Assam, Meghalaya, Nagaland, Sikkim, Tripura and Arunachal Pradesh. The Association aims at providing them with social and emotional support, while ensuring that their interests are given due consideration in the decision- making process of the institution.

Akshara Club: Started in 1999, this club includes students from Kerala. The club members give their suggestions and express their concerns on various aspects. They actively participate in campus cleaning, planting, gardening, charity works and cultural activities in the campus.

Nature Club: Students from various streams are members. They are actively involved in campus cleaning drives, planting saplings in and around the campus. Under the guidance of the faculty, students under take the extension programmes in surrounding villages. They educate the villages regarding cleanliness, hygiene, natural foods, medicinal plants etc. Maintenance of Botanical garden and Butterfly garden by the students is an indication of their role in maintaining a healthy and sustainable ecosystem.

Sports Committee: All the athletic events are planned and organized by the members of the sports committee.

Seminar Committee: The student representatives give their suggestions for seminars including the theme. They prepare the reports and facilitate documentation. To promote global knowledge and build leadership qualities, students take the initiative to organize UN model conferences.

Cultural Committee: The members of the Cultural committee make sure the campus is vibrant and student participation is optimum.

Philoline/Philovault: Students of Journalism, under the guidance of teachers keep track of the happenings in the campus and publish a periodical, Philoline. This gives them a platform to express their ideas.

Hostel Committees: Committee members take most of the decisions to make the hostel a home away from home deciding the menu, extra-curricular activities, organizing outings and celebrations. Students act as prefects on rotation basis and maintain the accounts.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

20

5.4.3 – Alumni contribution during the year (in Rupees) :

300000

5.4.4 – Meetings/activities organized by Alumni Association :

03

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Staff involvement in Curriculum development and other activities: The college practises a culture of participative management and decentralization in all its day-to-day matters of administrative, academic and financial governance and ensures a harmonious, collaborative and inclusive participation of all the stakeholders. The Governing Body is the apex body headed by the Bishop and comprises of representatives from the management, nominees from the UGC, Affiliating University and the Government, the College Principal and senior faculty members. Various committees, with senior faculty members as conveners, are constituted with each member of the staff included in at least one committee. The committees, which play a major role in the functioning of the college, are given freedom to discuss all administrative or academic matters and take decisions in a participative and democratic manner. Decisions are arrived at in regular staff meetings and departmental meetings, based on the suggestions of the stakeholders thereby ensuring inclusiveness. Members of the teaching staff have the freedom to use their subject expertise and teaching experience to design the curriculum, frame and revise the syllabus and structure assessment methodology, in consultation with experts in their field and stakeholders.

2. Student involvement in college activities: Students are given the opportunity to participate and voice their ideas in the various activities in the academic calendar. Student representatives in the Internal Quality Assurance Cell (IQAC) have a platform to contribute their ideas and express their grievances. Inputs given during parent-teacher interaction with their wards have helped in the introduction of new academic programmes such as new PG, Diploma, Certificate and B.Voc.programmes. Students of the International Students' Forum from around 30 countries including Tibet collectively brainstorm and address issues of their respective groups. The North-East Students' Association which includes students from 8 North Eastern states of India ensures that their interests are considered in the decision-making process of the institution. The Akshara Club, with students from Kerala, participates in campus cleaning, planting, gardening, charity works and cultural activities in the campus. Student members of the Nature Club are involved in campus cleaning drives, maintenance of the Botanical garden and

Butterfly garden, conduct of extension programmes in surrounding villages, etc. Athletic events are planned and organized by the members of the Sports committee including all the staff and student representatives. The student representatives in the Seminar Committee give their suggestions for seminars including the theme, prepare the reports and facilitate documentation and organize UN model conferences. The members of the Cultural committee make sure the campus is vibrant and student participation is optimum. Students of Journalism get a platform to express their ideas and keep track of the happenings in the campus as they publish a periodical, Philoline under the guidance of teachers. Student members of the hostel committee act as prefects and maintain the accounts, take most of the decisions on the menu and extra-curricular activities. It is remarkable that a few of the first batch students, regularly participate and contribute in the various activities of the association even today.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? To make the curriculum more skill-oriented and outcome-based periodic revision of syllabus with inputs from academic and industry experts and stakeholders is done keeping in view knowledge, skill, employability and social responsibility. ? Diploma course in Travel, Tourism and Hospitality Management started through Community College in addition to the regular BTHM programme. ? With the local conditions in mind, Diploma in Bread and Baking Technology also being offered. ? Introduction of Value Added Courses and Enrichment Courses for skill development. ? Promoting MOOC Courses offered through SWAYAM ? Introduction of new elective courses in B.Com.
Teaching and Learning	? Emphasis on the need to enhance the curriculum and promotes pedagogy that ensures transition from a lecture-based, instructor-centric learning to student -centric, multi- sensory learning format. ? Review of teaching-learning process through feedback from different stakeholders and internal and/or external academic audit. ? Conduct of faculty enrichment activities, on key aspects like Contextual Curriculum design and development, use of ICT and LMS in teaching-learning, development of e-content by IQAC. ? Adoption of online and hybrid mode of teaching in the current CoVid scenario. ? Invited

	lectures by experts ? Experiential learning through projects, internships and field visits
Examination and Evaluation	? Question bank software to generate and evaluate question papers based on Bloom's taxonomy ? More weightage to Continuous and internal assessment ? Online tests and MCQs in the pandemic situation ? Online marks entry ? Timely announcement of results
Research and Development	? Staff are offered seed money for research and encouraged to apply for research project funds. ? Research committee constituted, use of SPSS package ? Four PG departments have an established research centre and (...) staff have been granted guideship. Publishing of research papers in peer-reviewed journals and online in-house journal. ? The number of faculty with Ph.D. and pursuing Ph.D has increased from 8 to 24. Five faculty members have received their doctoral degrees from the University of Mysore. ? Ph.D. programmes are introduced in four PG departments ? A herbal garden prepared for botanical research.
Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT and Physical Infrastructure / Instrumentation
Human Resource Management	? Faculty development programmes, orientation courses for new teacher recruits, seminars and workshops conducted periodically to enrich teachers' academic knowledge and pedagogical methods. ? Faculty trained on better usage of available ICT facilities and production of e content. ? Entrepreneurship development is facilitated by the Entrepreneurship Development Cell . Applied for ten EAC(Entrepreneurship Awareness Camps) from DST for Science stream students. ? Commerce and Arts students trained by Corporates under CSR. ? Active placement cell with PRO carries out placement activities all through the year. ? Periodic review of vacancies and recruitment through selection process
Industry Interaction / Collaboration	? MoUs signed with industries universities, institutes like CIPET and other organizations. ? TSP (The Sustainability Platform, Asia)-St. Philomena's IDEAS (Innovation, Design, Enterprise to Advance Sustainability) Incubation centre (School for

Biodiversity and Renewable Energy) ? Departments are establishing linkages with neighbouring industries, research institutes and service sectors. ? Departments arrange field visits to research laboratories and industries, and send students for short term internships and industrial visits ? BTHM programme introduced with a number of industry partners and hoteliers involved in the process of curriculum development and ensuring employment. ? Invited lectures by industry experts organized

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	? Details about all the courses offered on the college website ? Online registration of admission in the CoVid situation ? Creation of student database ? Classrooms, laboratories and libraries are ICT enabled to have access to online information. ? Circulation of study materials and notices through mail ? Online classes and tests on Google Meet and sharing of study material on Google Classroom ? Online submission of assignments ? Online student feedback ? Online access to attendance status, progress report, academic program, examination information by swiping RF ID card.
Examination	? Installation of Dedicated Server Software for examination related work ? Exam time table on website ? Online test and MCQ ? Result declaration on college website ? Hologram on marks card
Planning and Development	? Functioning of the college computerized as early as 1993. ? Servers upgraded. ? Entire campus networked through OFC structured cabling. ? Entire campus WiFi-enabled with high speed internet connection ? ERP solution provided by Service providers like Techfocuz, Atum and Iolite software solutions. ? IT Technology used in Admission, Administrative and Evaluation Processes. ? Department staff rooms with internet/ intranet access facility. ? College Website (www.stphilos.ac.in) ? Computerized and fully automated library with e-resources ? DSPACE installed in the Data analysis centre for e content

	development ? Electronic display boards for dissemination of information.
Finance and Accounts	? Tally accounting software package installed. ? Salary of UGC staff paid through HRMS. ? Salary of the management staff credited to their bank accounts. ? Government funds credited through NEFT into the college account
Administration	? Formulation of IT policy ? E mail id with college domain name created for staff ? Access to relevant and useful information online by students, employees, external persons and entities working for the institution ? Control measures in place to check inappropriate use of the college Information System and prevent unauthorized user access and objectionable materials. ? Staff members provided with user ID and password to access data protected through a centrally monitored system. ? Biometric system for staff attendance ? Compulsory swiping of RF ID cards at the security gate for entry of students to the campus.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Mr.Venugopala Gowda,	Practical oriented learning environment for betterment of students and through this practice journalism learning	NIL	8496
2019	Dr. T.Ruth Shantha Kumari	Gloden Junille National Seminar on Indian Higher Education: Current Status and Leadership Challenges	NIL	12000
2019	Ms. Panchama S.N., Dr.	Democracy: An Educational	NIL	3000

	Sowmya.P	Urgency in Multicultural and Multi-Religious Contexts		
2019	Dr.Ashwini.K.J	5th International Conference on Economic Growth Sustainable DevelopmentEmerging Trends	NIL	1800
2019	Mr.Willam Joseph.J.	History and social sciences in the Contemporary Global Scenario	NIL	2500
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	'Soft skill Capability and Compatibility Building'	29/02/2020	29/02/2020	Nil	40
2019	Teacher Induction Programme	NIL	30/05/2019	31/05/2019	40	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Online refresher in Chemistry for Higher Education	2	01/09/2019	31/12/2019	120
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching
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Permanent	Full Time	Permanent	Full Time
135	135	65	65

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employees Provident Fund, Employees state insurance, Gratuity, Medical Insurance, Creche	Employees Provident Fund, Employees state insurance, Gratuity, Medical Insurance, Creche	Medical insurance, Creche

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

For all income and expenditure, one internal audit per year is done and receipts and payment statements are audited by recognized chartered accountants. Utilization certificates for grants received from UGC, duly audited by chartered accountants, are submitted to the UGC. The auditors study the required guidelines and different heads of income and expenditure given in the budget or financial statements. They assess the strength of the internal check and vouch the grant-in aid from the government to ensure their proper utilization. The establishment expenses are vouched and ensured that the capital expenditure has not been treated as revenue expenditure or vice versa. External Audit: Two external audits are done per year. The audited accounts for funds received from the Government (State and Centre) and income and expenditure incurred for aided courses are scrutinized by the auditors from the Department of Collegiate Education and the office of the Auditor General of Karnataka and Government of India. Whenever there are any objections raised, clarifications are given with supporting documents and vouchers to justify the expenses incurred.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Mysore Diocesan Educational Society. Management)	25623176	For Administration, Scholarship, Donations, Conferences, Seminars, Repair and Maintenance and other
View File		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.Parent-teacher meetings are conducted to discuss the academic progress of the

students. 2. Suggestions regarding the academic and administrative reforms from the parents are implemented wherever feasible.

6.5.3 – Development programmes for support staff (at least three)

The loan facility, Training programmes, Allowances

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. The eligible faculty members of the college are recognized as research guides from the affiliated university. The students have enrolled in Ph.D. programmes. 2. There are two canteens with a wide choice of menus catering to the needs of Indian as well as foreign students 3. To ensure better usage of available ICT facilities and those of digital libraries, faculty members are given frequent training and orientation. Most of the members are familiar with the facility, while the ones who are not well acquainted with it are provided assistance. 4. Departments are establishing linkages with neighboring industries, research institutes, and service sectors. Departments send their students for short-term internships and industrial visits to obtain hands-on experience they also arrange field visits for on-site study.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Teacher Induction Programme	30/05/2019	30/05/2019	31/05/2019	84
2019	Orientation Program for Second and Final year UG students.	03/06/2019	03/06/2019	04/06/2019	242
2019	Orientation Program for Orientation Program for First year UG students	20/07/2019	20/07/2019	21/07/2019	380
2019	Two-Day FDP on Teaching and Learning for Teaching Staff of St. Philomena's College, Mysore at SDMIMD,	03/07/2019	02/07/2019	03/07/2019	89

	Mysuru.				
2019	• Work shop for Non- Teaching Staff on “Soft skill Capability and Compatib ility Building’	29/02/2020	29/02/2020	29/02/2020	34
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Street Play on Dignity of Women	06/12/2019	06/12/2019	75	15
e Of Wellness In Work Life Balance” of Women“Importanc	26/02/2020	26/02/2020	200	35
International Women's Day Celebration	09/03/2020	09/03/2020	175	39
Women Day Celebration-Walkathon	08/03/2020	08/03/2020	256	28
Awareness on Breast Feeding	06/08/2019	06/08/2019	208	Nill
Atrocities Against Women-Street Play & Silent March	06/12/2019	06/12/2019	221	16
Entrepreneurs hip Awareness Camp	09/12/2021	11/12/2021	156	31

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
https://www.stphilos.ac.in/percentage-of-power-requirement/

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill

Provision for lift	Yes	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	14/12/2019	1	INTERRELIGIOUS DIALOGUE	Communal Harmony	85
2019	1	1	19/06/2019	1	World Environment day	ENVIRONMENT	545
2019	1	1	10/05/2019	1	Theater Learning	Social Integration	450
View File							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Employees of MDES Institutions	24/05/2018	General: (i) Every employee shall at all time. a) Maintain absolute integrity. b) Maintain devotion to duty, and c) Do nothing which is unbecoming of an employee of an educational institution. (ii) a) Every employee holding a supervisory post shall take all possible steps to ensure the integrity and devotion to duty of all employees for the time being under his control and authority. b) No

employee shall, in the performance of his official duties or in the exercise of powers conferred on him, act otherwise than in his best judgment except when he is acting under the direction of his official superior and shall, where he is acting under such direction obtain the direction in writing where practicable and where it is not practicable to obtain the direction in writing he shall obtain written confirming of the direction as soon thereafter as possible.

(iii) Professional duties:- Every employee shall a) Be punctual in attendance in respect of his work and any other work connected with the duties assigned to him by the head of the institution. b) Abide by the rules and regulations of the institution and show due respect to the constituted authority. c) No employee shall- 1. Knowingly or willfully neglect his duties. 2. While on duty in the institution absent himself/herself (except with the previous permission of the head of the institution) from the institution. 3. Remain absent from the institution without leave or without previous permission of the head of the institution. 4. Neglect correction of class-work or home-work done by students. 5. Indulge in or encourage any form of malpractice connected with examinations or any other college activity. 6. Give private tuition. 7.

Prepare or publish any book or books, commonly known as keys, or assist or guides whether directly or indirectly, in their publication without the permission of Management

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Guest Lecture programme on "One Nation One Constitution"	14/11/2019	14/11/2019	200
National Constitution Day	26/11/2019	26/11/2019	180
Communal Harmony, National Integration and Flag day	19/11/2020	25/11/2020	306
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Orientation visits of 2nd and 4th semester bechelor of social work course from November to March during the academic year 2019-2020
Flood Relief Camp In Virajpet 07th September 2019
World Clean-Up Day 2019 21 September 2019
Field activity to learn insect taxonomy 24th August 2019
Awareness program on analysis of Soil, Water and Bio-manure 25th September 2020
'Sadbhavana Diwas' 20th August 2020
World Envirnoment day 19th June 2019
Vermi-composting Procedure
Annual Zoological fest-VIBRANCE 10th February 2020
Block Placement - 2019-2020
Orientation visits of 1st and 3rd semester Bachelor of social work course from June to September during the academic year 2019-2020
Science Extension Program Conducted In Sri Paras Jain School Mysuru 26th August 2019
Orientation Programme and Lecture on "Disaster Management" 2nd November 2019
Bottle Garden, an Innovation for Recycling and Gardening 16th November 2019
Childrens Day Celebration-2019 29th November 2019
Christmas Celebration With Lawrence Montessori Childrern-2019 21st December 2019
'Socio-Cultural Changes Required for Combating Sexual Exploitation in Indian Society' 18th January2020
NSS Camp motivated by Unnat Bharat Abhiyan(UBA) 10th February - 16 February 2020

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

MENTORING SYSTEM FOR UG students ? Objectives: ? Building a student community that will work as a catalyst for positive change in society and towards a united world with diversity. ? Fostering holistic development of students ? Having a student support system in place. ? The Context ? With the mentoring system, there is scope for a healthy teacher-student interaction that ensures mutual respect and trust. Teachers can identify the strengths and weaknesses of their mentees- academic as well as personal. This creates room for personal counselling and guidance. ? The Practice ? Teachers are given special training in mentoring. ? 20-25 students are allotted to each UG teacher as mentees for three years. The mentee information sheet include academic, co-curricular, personal and family details of the students. ? The mentor meets his/her mentees regularly and points out strengths and areas for improvement in each student. The students are guided in setting long-term career goals and short-term learning objectives to improve their overall performance. ? Mentor Teacher-Parent Meetings along with the ward ensures the extra input required to guide the mentees. ? Evidence of Success ? The overall performance, discipline, attendance percentage and attitude of the students has improved. ? Highly appreciated by the parents who have seen marked improvements in their wards. ? Identification and aiding of economically weak students is achieved. II. Title: Human Values and Life Skills development education for healthy social integration. ? Objectives: ? To inculcate ethical, moral, social and environmental values. ? Develop and nurture positivity. ? Understand issues concerning sexuality and gender. ? Self-management at interpersonal and societal levels. ? The context Self Study Report of ST.PHILOMENAS COLLEGE(AUTONOMOUS) Page 104/167 24-06-2019 10:47:33 Lack of values such as harmony, peace and compassion is perceived in the current social and political context. So it is imperative to reinforce human values and life skills to equip students to face and counter deterioration of values in society. ? The Practice ? Inter religious prayer services mark the beginning of every academic year. Value Education through Life Skills course ? Students make presentation on topics of current relevance. ? Celebrate national festivals to foster patriotism and International students Day for Social Integration. ? IQAC conducted a Human Values Development Programme (HVDP) for Faculty of Christian Colleges in India on 17th and 18th of Feb, 2017. ? Evidence of success ? Development of a sense of equality in a conflict free campus. Healthier interpersonal relationship with respect for the other gender . ? Creating a welcoming atmosphere for freshers wherein instances of ragging are almost absent. Sense of universal brotherhood and religious harmony. ? Reinforce the willingness to accept social responsibilities and participate in voluntary services. PRACTICE 2 Clean and green campus Objectives: To create sensitivity and responsibility towards nature among the young and to adopt life style changes contributing to the protection of the environment. To contribute our mite to Swachh Bharath, an ambitious project of new India. To put in measures to face the challenges caused by environmental degradation and waste generation. To review our environmental policy and how it impacts the campus. To ensure that development and expansion of infrastructure takes place with minimum impact on the greenery and retaining the open space. Context: The depletion of natural resources and the huge quantity of solid waste generated and its impact on the environment is a serious challenge faced by people all over the world. The present generation of Philomenites has inherited a pristine campus with a good number of trees and heritage buildings. To preserve this sprawling 25 acre campus and its ambience requires consistent and sustained effort. Modern life style with flagrant use of disposable items and plastic goods generate unmanageable amounts of solid waste. Consumerism is also adding to the deterioration of environment. Practice: Water being a precious resource,

effective management and judicious use of it is very important. Rain water harvesting,, recharging of bore-wells,protecting the greenery and mulching to retain the moisture content in the soil are some of the measures in place to reduce the depletion of ground water in the campus. The practice of drip irrigation has helped in conservation of water, a precious natural resource.

Energy saving: Buildings are planned and constructed with high-ceilings, cross ventilation and open spaces in between. This ensures natural cooling, fresh air and sun-light during the day. Solar lights have been installed to light up the campus at night reducing the electricity consumption required on the vast campus.

PG Block roof is planned and built with provision for installation of 100KW solar panels.

Reducing Solid waste: Instead of disposable plates reusable ones are used on campus. RO plants have been installed in every block to reduce single-use plastic bottles. Guests are welcomed with saplings instead of bouquets.

Awareness is created among students and teachers, by organizing activities to make sure the 4R's are practiced in life. Refuse to use things which are harmful for environment, Reduce the use as "the more you use the more you pollute?", Reuse as much as possible and segregate the waste to make sure things can be Recycled wherever possible.

Paper re-cycling, compost making, and steam-cooking are all part of the sustainable practices followed on campus to convert waste in to useful products.

Planting of saplings on various occasions has enriched the greenery of the campus which is higher than the national green coverage. Especially on World Environment Day, mass planting of saplings is undertaken. In April 2015, an International Conference was organized with the theme "Climate Change - Inconvenient Truths - Status and Way Forward". The pre- conference events included inter-college competitions with the objective of conscientising the young people towards safeguarding nature and resources. The whole year the activities in the college both curricular and co-curricular were centered around this theme. On March 6th 2017, a Model United Nations (MUN) Conference was organized to highlight the environmental challenges faced by various countries and put forward feasible measures to mitigate the negative impact. Another MUN conference conducted on December 17 2018, focused on tackling pollutants and strengthening standards and laws. Competitions and debates are organized by various departments, highlighting environmental issues and getting the young people to be partners in problem- solving mechanisms.

Evidence of success The clean green ambience of the college bears witness to the fulfillment of our objectives and continuing efforts. The follow-up programmes organized in the form of 3 MUN's with environment as the theme. Use of plastics and disposable goods and solid waste generation on campus has been reduced considerably. Waste generated is re-cycled and reused in an effective manner. The syllabus for Environmental Studies is updated, incorporating relevant topics like impact of disposable goods and consumerism.

Problems encountered: In spite of extensive debate in electronic and social media on environmental issues, there is a general indifference and lack of commitment. This is a hindrance in implementing any programme to protect the environment effectively. The need for infrastructural development that comes with expansion is a challenge in maintaining the green ambience and retaining the open space of the campus. The campus is spread over 25 acres and requires lot of human resource to maintain and preserve the landscape. This involves huge financial input. Water requirement necessary to keep the campus green is another constraint which the management overcomes through rain water harvesting and the use of grey water. The present generation is so used to plastic and disposable goods that it is challenging to convince them to adopt life-style changes in favour of the environment.

Perspective plans: By 2023, the college intends to ?

- Have a zero waste campus. ? Harness solar energy to conserve conventional energy. ? Cultivate Azolla for use as biofertilizer and cattle feed. ?
- Establish a plant for converting plastic waste into fuel. ? Have a centralized e-waste collection point.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.stphilos.ac.in/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The first Science college and first Co-education institution in the heritage city of Mysore has completed seven and half decades of yeoman service in the field of holistic education. The institution continues its social responsibility in various field. The NAAC peer team who assessed St. Philomena's College in the Academic year 2004 wrote in their concluding remark that "St. Philomena's College is an island of excellence among other educational institutions". This defines the distinctiveness which is the sum total of many components. The vision of the founding members explains the need for an institution with a difference to ensure quality education for the less privileged and lady students. To empower the young people from the locality and from the rural areas. There are number of measures in place to ensure the compliance with the vision and mission of the institution. • Inclusive and pro-poor admission policy. Students are admitted from all back ground : financially poor, children from backward families even with poor academic record, Tibetians and students from developing countries. It's noteworthy that students from North Eastern states of India find the campus conducive for education and comfortable to integrate. Institution makes sure that everyone is empowered. • Selection of the teachers - Lady staff outnumber their counterparts. Primary consideration in the selection of teachers is to ensure that they can imbibe the spirit of the vision and carry out the mission with the prevailing philosophy of inclusive mind set. • The institution groom the new entrants into hard working, loyal and committed to the spiritual, moral, ethical and all round development of themselves as well as the young people under their responsibility. • The diversity among the teachers is maintained by appointing teachers from various states of India and with various religious and linguistic back ground. To create a comfort zone for the diverse students who enroll in the institution. • Emphasis on harmonious co-existence and respect for diverse faith, culture and language. The benefits of diversity are conspicuous by the freedom the students enjoy in their dressing style and interaction. Even with pandemic restrictions student diversity is rich. • The teachers are competent in their respective subjects and are equipped with good communication skills, they are able to interact in the regional language of the students. • The program of Life coping skills is ensuring that learning in St. Philomenas is a unique experience and holistic with the outcome of moulding young people confident, competent and imbibed with moral and social values. • Ambience and infrastructure : The sprawling campus of 25 acres is maintained with rich flora and green trees. The heritage structures merge with the green ambience and present a refreshing atmosphere. Library with special features, well ventilated and spacious class rooms with natural light is most conducive for class room learning. Hostel facility is available for both boys and girls in the campus. • Automated 24/7 online services for all stake holders. • The cherished legacy of the institution sustained by the generations

Provide the weblink of the institution

<https://www.stphilos.ac.in/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

The sweat and toil of the extraordinary human beings who laid the foundations for St. Philomena's is scattered over the pages of the college's illustrious

history. Also woven into this story are the strenuous efforts of the men and women who have selflessly kept the wheels of progress turning for seven decades. Throughout her fledgling years, the college's future was shaped by teachers of outstanding calibre. The list includes the names of Gopalakrishna Adiga, doyen of the modern movement in Kannada poetry, Dr. U.R. Rao, the renowned space scientist and former ISRO Chairman and a host of pioneering Principals and teachers. Today, as the college races past the milestones on its eventful journey, it takes pride in this legacy, even as it keeps pace with the times proactively, incorporating change as a continuing process. The institution has recently been shortlisted under Component 8 of RUSA of MHRD. A growth trajectory is now envisaged where St. Philomena's becomes a degree awarding institution and a blueprint has been prepared accordingly. The college's curriculum and co-curricular activities help to build the right temperament for pursuing scholastic excellence. Students have distinguished themselves in every field of human endeavour - as educationists, scientists, doctors, artists, bureaucrats and soldiers, all of whom have carried forward the torch lit by their alma mater. The laurels they have won are too numerous to be listed here. A small sample would include the Sahitya Akademi Award for contemporary English and Malayalam writer, Paul Zacharia and, most exceptionally, the Indian Air Force's only posthumously-awarded Mahavir Chakra for Sqn. Ldr. A. B. Devayya, shot down over enemy territory in the 1965 war with Pakistan. The college has always stood for inclusive and humanistic values defined explicitly in the context of India's social and political development. The rousing call of its motto, Love through Knowledge, assumes new dimensions in the context of a globally networked society. Through constant innovation and by encouraging the contributions of every stakeholder, St. Philomena's College continues to direct all its efforts towards empowering students to be active and ethical participants in society.