

Dear students

Greetings and welcome back.

We, the Management, Officials and Faculty Members welcome and wish you all a fruitful and meaningful academic journey 2022-23.

Kindly note the following:

1. The college re-opens for the 3rd and 5th semesters on the 10th of October, 2022 and classes for the 1st semester to continue on the same day with the regular college timings (8.30AM to 4.30PM).
2. The detailed time table has been shared with you. The **First semester students** kindly check the time-table if there are any changes with respect to classes/timings/rooms. All the students must attend the classes regularly. Kindly bear in mind that as per the University Guidelines and Court directives, **a minimum of 75% attendance is mandatory** to appear for the end-semester examinations.
3. Reporting to classes on time is an integral part of the culture at Philo's. Students are informed to be present in the allotted classrooms at least 10 minutes before the commencement of classes.
4. **Wearing your ID cards is compulsory in the campus and should produce on demand.**
5. Students are expected to follow the dress-code as befitting Philo's students. A Simple, modest and formal dress is the norm.
6. A new system is introduced from this academic year(2022-23) for condoning the shortage of attendance for those students **who absent themselves for genuine causes**. If a student represents the college/University/State/Nation in sports,

NCC/NSS/Cultural or any other program which is directly connected to the college, he/she can claim the attendance for the hours/days of participating in it based on the recommendation and confirmation of the Teachers'-in-charge and the college authorities. For this, an 'Attendance Requisition slip' needs to be collected from the college reception counter (Administrative block), well in advance prior to the participation in the activities. After completing the necessary formalities, the slip needs to be retained by the student till the end of the semester and should be produced, if need be, at the time of issuing the hall-tickets (only in case, the student is facing shortage of attendance). Such formalities of requisition slips should be completed immediately after the participation. Any delay in obtaining signatures from the concerned, will lead to refusal to condoning of attendance. For more clarifications, students can contact their respective Mentors.

7. It is utmost important that all the First and Second year (First and Third semester) students need to complete their selections with regard to Open Electives, Languages, Value-Based and Skill-Based papers. The Final year students need to complete their selection of Skill Enhancement Courses (SEC's), Discipline Specific Electives (DSE's) **within a week from the start of the regular classes.**

For clarifications, students can approach the Prof. M. Nagaraj Urs, the Academic Dean or Prof. Babu P, Dept. of Malayalam.

8. The Mentoring system which was followed during the previous academic year will continue. The First semester students will be informed about their Mentors' allotment shortly. For any academic/individual needs, students are advised to approach their Mentors first. If the issues remain unresolved, then they can report the matter to the respective HOD's.

The following are strictly forbidden:

1. Ragging of any kind inside/outside the college campus
2. Any kind of misconduct/misbehavior inside/outside the campus
3. Inviting/meeting strangers or unauthorized persons inside the campus without the permission from the Rector/Principal
4. Taking photos/videos in the campus without the permission the Rector/Principal
5. Causing damage to the college property/public property

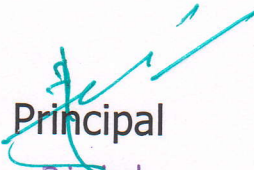
We wish to make the academic year an interesting and a fulfilling one for our learners.

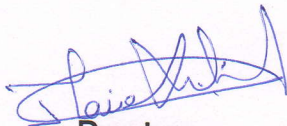
The college will provide a holistic learning experience to the students by engaging them in core academics, various supplementary programmes to provide focused learning experience, value added programmes to elevate the learning to higher levels and skills to prepare them to face the challenges and rise up to suit to the global standards.

The college is also equipped to overcome challenges that come in its way. A dedicated team of academic staff and support staff are trained and the team works tirelessly to ensure effective implementation of all programmes every academic year.

We count on your goodwill and cooperation.

Date: Oct. 8, 2022


Principal
Principal
St. Philomena's College (Autonomous)
Mysore - 570 015


Rector
Rector / Manager
St. Philomena's College (Autonomous)
Bannimantap
Mysore - 570 015