



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	ST.PHILOMENA'S COLLEGE(AUTONOMOUS) , MYSURU
Name of the head of the Institution	Ruth Shanthakumari T.
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0821-4240921
Mobile no.	8762461532
Registered Email	stphilos1946@gmail.com
Alternate Email	principal@stphilos.ac.in
Address	Post Box NO.30 Bannimantap, Mysuru
City/Town	MYSURU
State/UT	Karnataka
Pincode	570015

2. Institutional Status	
Autonomous Status (Provide date of Conformant of Autonomous Status)	28-Jul-2011
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Mr.Ronald Prakash Cutinha
Phone no/Alternate Phone no.	08214240929
Mobile no.	9880191303
Registered Email	stphilosiqac2017@gmail.com
Alternate Email	spciqac@stphilos.ac.in

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.stphilos.ac.in/wp-content/uploads/2019/02/AQAR-2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.stphilos.ac.in/wp-content/uploads/2021/12/calendar-degree2-18.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	A	3.58	2014	05-May-2014	04-May-2019
3	B++	2.94	2020	11-Mar-2020	10-Mar-2025

6. Date of Establishment of IQAC	01-May-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Professional enrichment Programme was conducted to the entire teaching faculty on recent advancements pertaining to teaching methods & other pedagogical skills.	01-Jun-2018 02	85
Orientation Program for Second and Final year UG students.	04-Jun-2018 01	450
Orientation Program for First year UG students	20-Jun-2018 02	550
INVITED TALK ON GENDER SENSITIZATION By Dr. Shubhakar Karra Paul	18-Jan-2019 01	95
Two-Day FDP on Teaching and Learning for Teaching Staff of St. Philomena	20-Mar-2019 02	46
Introducing New ICT based education solutions at St.Philomena	27-Apr-2019 01	63
Workshop On Assessment And Evaluation For Teachers	29-Apr-2019 02	78
Academic Administrative Audit (AAA) conducted and by the experts from Xavier Board of Higher Education in India	17-Sep-2018 02	120

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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	CPE	UGC	2015 1825	20000000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)	
IQAC constantly encourages the staff members to enhance the quality of teaching by conducting faculty development workshops/programme	
Facilitated in conducting the Academic and Administrative Audit of the Institution by an external team and submitting the report to the Authorities for further action.	
Took part in National Institutional Ranking Framework (NIRF) 2019	
Conducted Orientation Programme for the students and Teacher Induction Programme for faculty	
On-line Feedback from students on Teacher Evaluation	

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To support/encourage various departments to organize invited talks/seminars, workshops, conferences etc.	Many departments conducted various academic activities like invited talks, seminars, workshops and field visits.
To collect the online feedback on teachers from the students.	An online portal was created to collect feedback on teachers from the students through a simple questionnaire format. The data collected from this method was analyzed and referred to the Management.
To encourage faculty members to enhance their pedagogical skills and upgrade their knowledge level in their chosen fields.	Four institutional level workshops were conducted on Research Methodology/Pedagogical skills/work-life balance. More than 121 faculty

	<p>members were deputed to attend conferences/workshops related to Teaching methods. More than Ten Invited talks were organised on different topics. Professional enrichment Programme was conducted to the entire teaching faculty on recent advancements pertaining to teaching methods & other pedagogical skills. An off-campus two-day FDP on Teaching and Learning for teaching staff at SDMIMD, Mysuru was organized</p>
<p>To enhance research and publication activities among faculty and students.</p>	<p>More than Twenty two research papers were presented in National level/state level seminar/conferences and Twenty Six research articles were published by various faculty members. Five faculties were awarded PhD degree and Six faculty cleared NET/SLET.</p>
<p>To start the process of reassessment and reaccreditation for the III Cycle by NAAC</p>	<p>The College successfully completed all the processes required for the reassessment and reaccreditation for the III Cycle by NAAC and submitted the III Cycle SSR to NAAC for further action.</p>
<p>To conduct Orientation Programme for the teachers and students</p>	<p>Orientation Programme was conducted to the entire teaching faculty on recent advancements pertaining to teaching methods other pedagogical skills. Orientation Programme was conducted for the students in the beginning of the academic year for the complete personality development in the following areas for:· First semester students on acquaintance of the campus, significance of higher education, time management skills, library usage, language skills etc.· Third semester students on emotional management and other life skills. · Fifth semester students on employability skills, soft skills, facing an interview, preparation of CV and Group Discussion</p>
<p>Implementation of online admission process at both UG and PG level</p>	<p>Students from distant location get benefited through online admission process</p>
<p>To conduct an interactive Parent - Teacher meetings</p>	<p>An interactive Parent-Teacher meetings were conducted stream wise on Saturdays and feedback and others suggestions were received.</p>
<p>To take part in NIRF 2019</p>	<p>Took part in NIRF2019</p>
<p>To collect the online feedback on teachers from the students.</p>	<p>An online portal was created to collect feedback on teachers from the students through a simple questionnaire format.</p>

The data collected from this method was analyzed and referred to the Management.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	01-Jul-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

23-Mar-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The college has a dynamic and informative website catering to the needs of all stakeholders of the institution. The website is regularly updated with all the relevant information including examination hall ticket downloading, attendance verification, document verification, online admission application etc. Admission is made fully online for all the courses and programmes. The administrators/authorities/directors have to access to the required staff and student information through the online modules. Attendance is uploaded on daily basis by the teachers. Students and parents can view the attendance and marks scored in the examination, submit feedback on curriculum etc. All the blocks of the college have WiFi facility. Administration: Email ID for faculty with college domain name. Notices to staff and students are sent through email. Communication to parents regarding attendance and important notices through SMS and email. Installation of Accounting Package -

Tally LAN for office computers
 Examination: Online MCQ is conducted for all classes and subjects. Online entry of CIA and internal exams. Direct Online entry of End semester exams by the Examiners Online Admission Cards for exams with Time table Tabulation work, Result sheets, marks card
 Digitization of 'A' forms, Marks cards
 Security features in marks card
 hologram Personalized Online results viewing with Individual Password
 Library: Easylib software for full automation of library services. All the library catalogues are available online with WebOPAC facility. In keeping pace with the digital era, a state of the art digital library Server dedicated to digital resources are made available to the students for accessing CD/DVD information, previous years question papers, syllabus, econtent, ejournals, ebooks etc. Others: Installation of Dedicated Server Dissemination of information to students through electronic display boards.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BSc	SPM01	Biotechnology, Biochemistry, Microbiology	06/04/2018
BSc	SPM02	Biotechnology, Chemistry, Zoology	06/04/2018
BSc Nutrition	SPM03	Chemistry, Botany, Food and Nutrition	06/04/2018
BSc	SPM04	Chemistry, Botany, Zoology	06/04/2018
BSc	SPM05	Physics, Chemistry, Mathematics	06/04/2018
BSc	SPM06	Physics, Mathematics, Electronics	06/04/2018
BSc	SPM07	Physics, Mathematics, Computer Science	06/04/2018

BSc	SPM08	Computer Science, Mathematics, Electronics	06/04/2018
BA	SPL01	Criminology, Sociology, Political science	06/04/2018
BA	SPL02	Criminology, Sociology, Psychology	06/04/2018
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BSc	Physics	05/07/1946	M59Y02	18/06/2018
BSc	ZOOLOGY	05/07/1946	MB63Y04	06/04/2018
BSc	FOOD SCIENCE & NUTRITION	04/06/2003	M46Y01	06/04/2018
BSc	MICROBIOLOGY	10/04/2003	M58Y01	06/04/2018
BA	CHRISTIANITY	08/04/1981	L27Y01	06/04/2018
BCom	COMMERCE	07/04/1949	CAA230	06/04/2018
BA	ECONOMICS	10/04/1946	LF348	01/06/2018
BSc	MATHEMATICS	11/04/1946	MA574	01/06/2018
BVoc	HEALTHCARE TECHNOLOGY	09/04/2015	HCAG008	01/02/2018
MCom	COMMERCE	02/03/2012	A0210	07/06/2018
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	PHYSICS	06/04/2018
MSc	COMPUTER SCIENCE	06/04/2018
MSc	BIOCHEMISTRY	06/04/2018
BBA	BUSINESS ADMINISTRATION	06/04/2018
BCom	COMMERCE	06/04/2018
BA	OPTIONAL ENGLISH	06/04/2018
BA	CRIMINOLOGY	06/04/2018
BSc	ZOOLOGY	06/04/2018
BSc	PHYSICS	06/04/2018
BA	ECONOMICS	06/04/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	BA	06/04/2018
BSc	BSc	06/04/2018
BBA	BBA (TH)	06/04/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Fundamentals of Mathematics(UG Economics)	06/04/2018	4
Fundamentals of Statistics(UG Economics)	06/04/2018	4
Communication Technologies in Education(PG Department of Computer Science)	06/04/2018	18
Environmental Law(M.Com)	06/04/2018	1
LIFE SKILLS	06/07/2012	542
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	PSYCHOLOGY	23
BSc	MICROBIOLOGY	13
BCA	COMPUTER APPLICATION	41
BSW	SOCIAL WORK	4
BA	CRIMINOLOGY & FORENSIC SCIENCE	16
BBA	TOURISM & HOSPITALITY MANAGEMENT	20
BSc	BIOCHEMISTRY	5
BVoc	MEDIA ENTERTAINMENT	17
BVoc	HEALTHCARE	13
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Curriculum of every department keeps evolving with incorporation of novel, relevant contents and deletion of redundant topics. Often this process is based on the feedback given by the stakeholders. Feedback from regular students has been taken at the end of each academic session. Similarly feedback from Alumni, teachers, employers is also collected periodically every year. The Feedback collected from all stake holders is analyzed thoroughly by IQAC members and suggestions given by the stakeholders are incorporated in the working policy of the Institution. Written Feedback is collected on various aspects of the College including teaching, learning, infrastructure, future plan, Library and sports facilities, administration and other curricular and extracurricular activities. Feedback is also collected from parents during Parents-Teacher meeting and from Alumni during convocation/graduation ceremonies. Suggestions and comments given by the parents and alumni are also taken into consideration for future development. The different areas where improvement is needed are discussed by IQAC and Principal with respective committee or department. Follow-up action regarding implementation of suggestions given by stakeholder is also discussed in the College Council and Governing Body meetings of the Institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ART	580	258	123
MA	ENGLISH	30	33	8
MSW	SOCIAL WORK	40	30	10
BVoc	HEALTHCARE TECHNOLOGY/MEDIA ENTERTAINMENT	100	26	15
BBA	TOURISM & HOSPITALITY MANAGEMENT	60	43	19
BCA	COMPUTER APPLICATION	120	150	62
BBA	BUSINESS ADMINISTRATION	120	88	31
BSW	SOCIAL WORK	60	19	12
BCom	COMMERCE	240	281	155
BSc	SCIENCE	336	649	272

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution	Number of students enrolled in the institution	Number of fulltime teachers available in the	Number of fulltime teachers available in the	Number of teachers teaching both UG

	(UG)	(PG)	institution teaching only UG courses	institution teaching only PG courses	and PG courses
2018	1961	375	89	37	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
126	126	Nil	69	4	Nil

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The distinctiveness and strength of the college is the diversity of the student population, ranging from advanced learners to slow learners and including those with severe language barriers. The institution has come to appreciate this diversity as one of its hallmarks and over the years, has evolved strategies to address cultural influences and individual learning styles. With this in mind, the college evolved a dynamic student mentorship programme wherein the faculty members are key collaborators and are given training on mentor system. Each teacher (mentor) is assigned with about 20 students (mentee). The mentee information sheet includes academic, co-curricular, personal and family details of the students. The teacher student ratio of 1:19 with scope for individual attention and personal interaction makes identifying the learning levels comparatively easy. This is done through informal and personalized approach. The mentor meets his/her mentees regularly and points out strengths and areas for improvement in each student. Due attention is paid to the development of the moral and intellectual qualities. They also actively promote caring relationships, reaching beyond the academic curriculum. Progress is monitored by the mentor regularly. Slow learners are identified and remedial classes are organized to bridge the learning gap. Students with aptitude are given opportunities to participate in International, National, State and Inter-collegiate level competitions, conferences and seminars and effort is put to train the other students to help them compete at various levels too. Mentors encourage the mentees to actively participate in Co-curricular activities to help the students to recognize their talents and develop them. Mentor -Parent Meetings along with the ward are organised, to ensure the extra inputs required to guide the mentees are discussed to bring out the best in the mentee. This is highly appreciated by the mentee's parents. The eventual goal to contribute to social change and help foster an inclusive environment with equal opportunity for all sections of society is made possible with the mentor system.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2336	126	1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
146	102	19	25	30

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

2018	Dr. Poornima Umesh	Assistant Professor	Global Teacher Award 2018
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	MCH	2018	14/12/2018	15/01/2019
MSW	MSW	2018	14/12/2018	15/01/2019
MCom	MCM	2018	14/12/2018	15/01/2019
MA	MEN	2018	14/12/2018	15/01/2019
MA	MAJ	2018	14/12/2018	15/01/2019
MSc	MCS	2018	14/12/2018	15/01/2019
MSc	MPY	2018	14/12/2018	15/01/2019
MA	MEC	2018	14/12/2018	15/01/2019
MSc	MMA	2018	14/12/2018	15/01/2019
MSc	MBI	2018	14/12/2018	15/01/2019
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	0	00

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.stphilos.ac.in/en/programs-offered/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MCM	MCom	COMMERCE	53	41	77.36
MEN	MA	ENGLISH	23	21	91.3
MSW	MSW	SOCIAL WORK	19	9	47.37
MCH	MSc	CHEMISTRY	44	33	75
SPB	BCA	COMPUTER APPLICATION	43	36	83.72
SPP	BBA	BUSINESS A	28	28	100

		ADMINISTRATIO N			
SPQ	BSW	SOCIAL WORK	9	9	100
SPN	BCom	COMMERCE	95	94	98.95
SPM	BSc	SCIENCE	85	84	98.82
SPL	BA	ARTS	104	104	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.stphilos.ac.in/feedback-process/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nil	NIL	00	Nil	NIL
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	DST-SERB	35	20.87
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

1

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day Seminar On 'Material Chemistry'	CHEMISTRY	08/03/2019
Workshop On Pastries And Puffs	TOURISM AND HOSPITALITY MANAGEMENT	15/04/2019
Workshop On Industrial	BTHM	18/07/2018

Laundry Operations		
Seminar Christian Life In The Pursuit Of World Peace.	CHRISTIANITY	21/09/2018
One Day Workshop On Awareness Of Lab Safety Measures	CHEMISTRY	30/11/2018
National Expert Seminar On Biodiversity Based Economy	ECONOMICS	04/01/2019
Session On Stage Chemistry: Neuro-Psychiatric Disorders	ENGLISH	23/01/2019
State Level One Day Seminar On Drug Discovery And Analytical Techniques	CHEMISTRY	15/02/2019
Invited Lecture Series On " Nano Science"	Chemistry and Biochemistry	03/03/2019
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Christianity	1
Commerce	1
Economics	1
History	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	BBA	2	5.87
International	Commerce	3	6.48
International	Tamil	9	3.08
International	Social work	3	5.65
International	Chemistry	6	2.5

International	Mathematics	1	00
National	Biochemistry	2	4.1
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	1
Economics	4
Tamil	9
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Nil	00	Nil
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
"ICT Programmes and Policies for Agricultural Extension in India- A review on Karnataka". October 2018,	Dr.Nandesh H K	Philo Multidisciplinary Journal	2018	0	St. Philomena's College, Mysore	0
The Need of Counseling and Counsellors in Post Graduate Colleges- A Case Study of Mysore	Dr. Noor Mubasheer C.A	Social Sciences International Research Journal	2018	0	St. Philomena's College, Mysore	0
Synthesis and DNA Binding Properties of	Asha M S	International Journal of Emerging Technologies and	2018	0	St. Philomena's College, Mysore	0

6-Acetyl-7-Hydroxy 4, 8-Dimethyl-2HChromen-2-one Derived Metal Complexes		Innovative Research				
. "Innovative approach for the synthesis of N-substituted amides from nitriles and alcohols using propylphosphonic anhydride (T3P) under solvent-free conditions"	Sandhya. N.C	Synthetic Communications	2019	74	St. Philomena's College, Mysore	2
Critical Review on the Analytical Mechanistic Steps in the Evaluation of Antioxidant Activity	A.Shivakumar	Critical reviews in analytical chemistry	2018	64	St. Philomena's College, Mysore	11

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Synthesis and DNA Binding Properties of 6-Acetyl-7-Hydroxy 4, 8-Dimethyl-2HChromen	Asha M S	International Journal of Emerging Technologies and Innovative Research	2018	0	0	St. Philomena's College, Mysore

-2-one Derived Metal Complexes						
Critical Review on the Analytical Mechanistic Steps in the Evaluation of Antioxi dant Activity	A.Shivak umar	Critical reviews in analytical chemistry	2018	13	11	St. Phil omena's College, Mysore
"Innovat ive approach for the synthesis of N-subst ituted amides from nitriles and alcohols using prop ylphosphon ic anhydride (T3P) under solv ent-free c onditions"	Sandhya. N.C	Synthetic Communicat ions	2019	7	2	St. Phil omena's College, Mysore
"Efficient one-Pot synthesis of 3,5-dis ubstituted 1,3,4-Thia diazole from dithi oesters under mild condition"	Sandhya. N.C	Chemistry Select,	2019	7	1	St. Phil omena's College, Mysore
"A novel method for synthesis of tetrahy droz-2H-ox azolo[2,3- a]isoquino lines"	Sandhya. N.C	Asian Journal of Chemistry	2019	7	2	St. Phil omena's College, Mysore

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	27	39	29	26
Presented papers	16	10	0	0
Resource persons	2	2	3	1
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
NIL	NIL	NIL	0
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NIL	NIL	NIL	0	0
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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Plantation Programme	Youth Red Cross	5	500
Fitness Awareness Walk	NSS	15	20
Blood Donation Camp	NSS, St. Joseph Hospital	10	90
Virajpet Flood Relief Programme	NSS and ODP	10	25
Volunteer Service by NSS Students in Town Hall	NSS, MCC and St. Joseph Hospital	4	10
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

No file uploaded.

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
HIV/AIDS Awareness	Social Work Department and St. Joseph hospital, Mysore	Awareness Programme	5	210
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	00	00	00
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Mutual	Industry-Institute interaction	CIPET, Mysuru	06/10/2018	07/10/2019	68
Academic	Internship	Supreem Pharmaceuticals Pvt # 73,74 48P-1, KIADB Industrial Area, Nanjangud, Mysore, Karnataka 571302	11/04/2018	18/04/2018	5
Mutual	Industry-institute interaction	Karuna Home, Bylukuppe	08/05/2019	01/07/2019	1
Mutual	Industry-institute interaction	NIMHANS, Bangalore	16/05/2019	05/07/2019	1
Mutual	Industry-institute interaction	Chamundi Motors, Bangalore	15/05/2019	01/07/2019	1
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Cream Land Bakery Confectionery	06/07/2018	Industry partnership-BTHM For Bakery Operation	31
QDP Technologies	07/07/2018	Industry partnership	0
CIPET	06/10/2018	Academic Exchange Program	70
JSS Academy of Higher Education Research	24/09/2019	Joint research activities, Training, Student Exchange	10
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
115.1	109.4

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
EASYLIB	Fully	Web Version	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	37465	3795602	425	347226	37890	4142828
Reference Books	4804	4212410	30	18165	4834	4230575
e-Books	1000000	0	2000000	0	3000000	0
Journals	86	19522	0	215125	86	234647

e- Journals	6000	5900	0	0	6000	5900
Digital Database	0	0	0	0	0	0
CD & Video	164	0	0	0	164	0
Library Automation	1	28000	0	35000	1	63000
Weeding (hard & soft)	0	0	0	0	0	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr.Oshma Rosette Pinto	The Meaning of Accounting Theory	MOOC	09/09/2018
Ms.Irene Marie Dove	Concept of Corporate Governance	MOOC	10/05/2018
Dr.Oshma Rosette Pinto	Investment Decisions-Capital Budgeting	MOOC	22/10/2018
Ms.Irene Marie Dove	Nature and Scope of Marketing and Recent Trends in Marketing:	MOOC	10/03/2018
Ms. Viveka Marie . G	Sampling	MOOC	01/08/2019
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	198	7	18	5	5	20	30	100	5
Added	72	0	70	1	1	6	10	1000	1
Total	270	7	88	6	6	26	40	1100	6

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

88 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and

	recording facility
Editing facilities	https://drive.google.com/file/d/130BfqAXileOtYsn373JyW9ZopJ9OEaMm/view
Final Cut Pro	http://27.34.244.198/NAAC_SSR_FINAL/Images/final_cut_pro.jpg
Black Magic Online Editing Desk	https://drive.google.com/file/d/1Due00bfWLYhFqYZnzroT2kodHNE5YKk/view
Lights	https://drive.google.com/file/d/1ZP_VJhr_ZOReK287VznS7Sdf-dV2ycGa/view
Light stand	https://drive.google.com/file/d/1sPmmw99KTe3fHgb-fgRs2h_bc-Bgr601/view
Reflectors	https://drive.google.com/file/d/184T-gy6ST4VNkFfIc5baAdkuZM4KcGNn/view
H.264 Recorders	http://27.34.244.198/NAAC_SSR_FINAL/Images/H.264%20Recorders.jpg
Video Cameras	https://drive.google.com/file/d/1qNXZPsuIOk0NT0lKwycWU2kJ9LFe3VR-/view
Professional Sony Full HD video camera	http://27.34.244.198/NAAC_SSR_FINAL/Images/Professional%20Sony%20Full%20HD%20video%20camera.jpg
Canon Camcorders	https://drive.google.com/file/d/1WxGMOuhMu32LlURE9pgjoHK00DUOyTZG/view

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
860	835.6	119.6	114.1

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The institution believes in optimal utilization of resources and facilities which calls for proper maintenance of infrastructure and support systems. Maintenance of general infrastructure, buildings, laboratory, classroom etc. is done by a team of personnel including a plumber, electrician, carpenters who work under the guidance of a supervisor. Garden maintenance is taken care of by a team of gardeners. Housekeeping and cleanliness is outsourced to a private agency and a manager supervises the functioning of the house keepers. A team of housekeepers sweeps and swabs the entire buildings and corridors twice a day.

The Rector and Vice Rector oversee the day to day working of the college and ensure that the buildings and other infrastructure are properly maintained. Almost all the equipment in the laboratories are insured and protected. Annual Maintenance Contracts (AMC) by external service providers are followed up and renewed regularly. Waste and garbage collection, its segregation and disposal is done by a team of internal staff. Lifts are maintained by and covered under AMC. Amenities such as Air conditioners, CCTV cameras, water purifiers, generators, UPSs etc. are regularly checked and maintained. Qualified and competent system administrators take care of the maintenance of computers, computer labs, network and also the college website. The Annual maintenance contract with hardware suppliers for maintaining computers and accessories is operational. Software is licensed and regularly upgraded. A team comprising the Physical Education Director, and Sports Secretary and maintenance staff looks after the sports facilities like the Indoor stadium, multi gym and the outdoor stadium. Regular watering and rolling of the grounds, de-weeding and making the track are some of the tasks in the sports ground. The multi gym is maintained by a professional gym instructor. The library and its corridors are swept, mopped and maintained dust free and clean by the house keeping team and support staff. They also take care of dusting the books and furniture. A Library committee headed by the Librarian takes care of day to day maintenance of the library and its infrastructure. Maintaining the stock register and the details of available books and journals, sorting and arranging them in the respective racks, maintaining the issue register etc are meticulously done to enable the students to use the library effectively.

<https://www.stphilos.ac.in/policies/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Merit Cum Need Scholarship	648	2709814
Financial Support from Other Sources			
a) National	Indian Council for Cultural Relations (ICCR)	18	2172484
b) International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Chemistry (Remedial Classes)	27/08/2018	41	IN HOUSE

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for	Number of benefited students by	Number of students who have passed in	Number of students placed

		competitive examination	career counseling activities	the comp. exam	
2018	Training	0	114	0	50
2018	Training	0	200	0	75
2018	Training	0	120	0	75
2018	Training	0	60	0	19
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Triumphant Institute of Management Education (TIME), Infosys (Technical), Infosys BPM (Pool Drive), Taj Group of Hotels (short-listed), Kottak Life, Wipro (WILP), HPE	439	67	NIL	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	3	BA	ARTS	LAW COLLEGE, ROUKELA, OSISHA	LLB
2018	11	BSc	Science	ST. PHILOMENA'S COLLEGE (AUTONOMOUS), MYSORE	MSc
2018	15	BCOM	Commerce	ST.	MCOM

				PHILOMENA'S COLLEGE (AUTONOMOUS), MYSORE	
2018	5	BCA	COMPUTER SCIENCE	AMRITA SCHOOL OF ARTS AND SCIENCES, MYSORE	MCA
2018	1	M.Sc	COMPUTER SCIENCE	ADICHUNCHA NAGIRI UNIVERSITY, MANGLORE	PhD
2018	1	M.Sc	CHEMISTRY	UNIVERSITY OF MYSORE, MYSORE	M.Ed
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ANNUAL ALTHELIC MEET	INSTITUTIONAL LEVEL	750
INTERNATIONAL STUDENT FEST	INSTITUTIONAL LEVEL	100
INAUGURATION OF PHILO FEST	INSTITUTIONAL LEVEL	1800
INCREDEMA 2K18	INTER COLLEGE FEST	310
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	GOLD MEDAL	International	1	Nil	SN160313	Lellian Christina
2018	GOLD MEDAL	National	1	Nil	BVOC160974	Muzamil Pasha
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are an essential part of all college activities. This enables them to become efficient leaders, who voice their ideas. The various activities in the

academic calendar are based on their inputs. Internal Quality Assurance Cell (IQAC) has student representatives. The management of the institution frames its policies keeping in mind the students, our primary stakeholders. Successful and effective realization of the vision and mission is achieved by the healthy relationship among various stakeholders. Students have a platform to contribute their ideas and express their grievances. Inputs given during parent-teacher interaction with their wards help in incorporating new academic programmes. Most of our PG, Diploma, Certificate and B.Voc. programmes are the results of incorporating such suggestions. Since the spirit of volunteerism is embedded in the very culture of the campus, student coordinators are active in the following committees

International Students? Forum: Students from around 30 countries including Tibet collectively brainstorm and address the issues of their respective groups. This gives a sense of mutual support and belonging to them in a foreign land.

North-East Students? Association: This includes students from 8 North Eastern states i.e. Manipur, Mizoram, Assam, Meghalaya, Nagaland, Sikkim, Tripura and Arunachal Pradesh. The Association aims at providing them with social and emotional support, while ensuring that their interests are given due consideration in the decision-making process of the institution.

Akshara Club: Started in 1999, this club includes students from Kerala. The club members give their suggestions and express their concerns on various aspects. They actively participate in campus cleaning, planting, gardening, charity works and cultural activities in the campus.

Nature Club: Students from various streams are members. They are actively involved in campus cleaning drives, planting saplings in and around the campus. Under the guidance of the faculty, students undertake the extension programmes in surrounding villages. They educate the villages regarding cleanliness, hygiene, natural foods, medicinal plants etc.

Maintenance of Botanical garden and Butterfly garden by the students is an indication of their role in maintaining a healthy and sustainable ecosystem.

Sports Committee: All the athletic events are planned and organized by the members of the sports committee.

Seminar Committee: The student representatives give their suggestions for seminars including the theme. They prepare the reports and facilitate documentation. To promote global knowledge and build leadership qualities, students take the initiative to organize UN model conferences.

Cultural Committee: The members of the Cultural committee make sure the campus is vibrant and student participation is optimum.

Philoline/Philovault: Students of Journalism, under the guidance of teachers keep track of the happenings in the campus and publish a periodical, Philoline. This gives them a platform to express their ideas.

Hostel Committees: Committee members take most of the decisions to make the hostel a home away from home deciding the menu, extra-curricular activities, organizing outings and celebrations. Students act as prefects on rotation basis and maintain the accounts.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

89

5.4.3 – Alumni contribution during the year (in Rupees) :

50000

5.4.4 – Meetings/activities organized by Alumni Association :

15

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Staff involvement in Curriculum development and other activities: The college practises a culture of participative management and decentralization in all its day-to-day matters of administrative, academic and financial governance and ensures a harmonious, collaborative and inclusive participation of all the stakeholders. The Governing Body is the apex body headed by the Bishop and comprises of representatives from the management, nominees from the UGC, Affiliating University and the Government, the College Principal and senior faculty members. Various committees, with senior faculty members as conveners, are constituted with each member of the staff included in at least one committee. The committees, which play a major role in the functioning of the college, are given freedom to discuss all administrative or academic matters and take decisions in a participative and democratic manner. Decisions are arrived at in regular staff meetings and departmental meetings, based on the suggestions of the stakeholders thereby ensuring inclusiveness. Members of the teaching staff have the freedom to use their subject expertise and teaching experience to design the curriculum, frame and revise the syllabus and structure assessment methodology, in consultation with experts in their field and stakeholders.

2. Student involvement in college activities: Students are given the opportunity to participate and voice their ideas in the various activities in the academic calendar. Student representatives in the Internal Quality Assurance Cell (IQAC) have a platform to contribute their ideas and express their grievances. Inputs given during parent-teacher interaction with their wards have helped in the introduction of new academic programmes such as new PG, Diploma, Certificate and B.Voc. programmes. Students of the International Students' Forum from around 30 countries including Tibet collectively brainstorm and address issues of their respective groups. The North-East Students' Association which includes students from 8 North Eastern states of India ensures that their interests are considered in the decision-making process of the institution. The Akshara Club with students from Kerala participate in campus cleaning, planting, gardening, charity works and cultural activities in the campus. Student members of the Nature Club are involved in campus cleaning drives, maintenance of the Botanical garden and Butterfly garden, conduct of extension programmes in surrounding villages, etc. Athletic events are planned and organized by the members of the Sports committee including all the staff and student representatives. The student representatives in the Seminar Committee give their suggestions for seminars including the theme, prepare the reports and facilitate documentation and organize UN model conferences. The members of the Cultural committee make sure the campus is vibrant and student participation is optimum. Students of Journalism get a platform to express their ideas and keep track of the happenings in the campus as they publish a periodical, Philoline under the guidance of teachers. Student members of the hostel committee act as prefects and maintain the accounts, take most of the decisions on the menu and extra-curricular activities. It is remarkable that a few of the first batch students, regularly participate and contribute in the various activities of the association even today.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	<p>? Staff offered seed money for research and encouraged to apply for research project funds. ? Research committee constituted, use of SPSS package ? Four PG departments have an established research centre and staff have been granted guideship. Publishing of research papers in peer-reviewed journals and online in-house journal. ? The number of faculty with Ph.D. and pursuing Ph.D has increased from 8 to 24. Five faculty members have received their doctoral degrees from the University of Mysore. ? Ph.D. programmes are introduced in four PG departments ? A herbal garden prepared for botanical research.</p>
Examination and Evaluation	<p>? Question bank software to generate and evaluate question papers based on Bloom's taxonomy ? More weightage to Continuous and internal assessment ? Online tests and MCQs in the pandemic situation ? Online marks entry ? Timely announcement of results</p>
Teaching and Learning	<p>? Emphasis on the need to enhance the curriculum and promotes pedagogy that ensures transition from a lecture-based, instructor-centric learning to student -centric, multi- sensory learning format. ? Review of teaching-learning process through feedback from different stakeholders and internal and/or external academic audit. ? Conduct of faculty enrichment activities, on key aspects like Contextual Curriculum design and development, use of ICT and LMS in teaching-learning, development of e-content by IQAC. ? Adoption of online and hybrid mode of teaching in the current CoVid scenario. ? Invited lectures by experts ? Experiential learning through Projects, internships and field visits</p>
Curriculum Development	<p>? To make the curriculum more skill-oriented and outcome-based periodic revision of syllabus with inputs from academic and industry experts and stakeholders is done keeping in view knowledge, skill, employability and social responsibility. ? Diploma course in Travel, Tourism and Hospitality Management started through Community College in addition to the regular BTHM programme. ? With the local conditions</p>

in mind, Diploma in Bread and Baking Technology also being offered. ? Introduction of Value Added Courses and Enrichment Courses for skill development. ? Promoting MOOC Courses offered through SWAYAM ? Introduction of new elective courses in B.Com.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	? Functioning of the college computerized as early as 1993. ? Servers upgraded. ? Entire campus networked through OFC structured cabling. ? Entire campus WiFi-enabled with high speed internet connection ? ERP solution provided by Service providers like Techfocuz, Atum and Iolite software solutions. ? IT Technology used in Admission, Administrative and Evaluation Processes. ? Department staff rooms with internet/ intranet access facility. ? College Website (www.stphilos.ac.in) ? Computerized and fully automated library with e-resources ? DSPACE installed in the Data analysis centre for e content development ? Electronic display boards for dissemination of information.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Mr. Ronald Prakash Cutinha	DELNET Workshop	NIL	450
2018	Mr. William Joseph	National Level Workshop- Aspects of Curriculum Development- Learning Outcome, programme and course outcomes	NIL	11500
2018	Mr. Praveen Saldanha	4th International conference on Economic Growth and sustainable development: emerging Trends	NIL	2500

2018	Dr.M.C.Sandhy arani	National Study Conference on Nurturing Environments for Children	NIL	2385
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
20 days training programme in usage of SPSS Software and networking in CIST, Manasagangothri, Mysore	5	11/10/2018	30/10/2018	20
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
130	130	60	60

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employees Provident Fund, Employees state insurance, Gratuity, Medical Insurance, Creche	Employees Provident Fund, Employees state insurance, Gratuity, Medical Insurance, Creche	Medical insurance, Creche

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) Internal audit: For all income and

expenditure, one internal audit per year is done and receipts and payment statements are audited by recognized chartered accountants. Utilization certificates for grants received from UGC, duly audited by chartered accountants, are submitted to the UGC. The auditors study the required guidelines and different heads of income and expenditure given in the budget or financial statements. They assess the strength of the internal check and vouch the grant-in aid from the government to ensure their proper utilization. The establishment expenses are vouched and ensured that the capital expenditure has not been treated as revenue expenditure or vice versa. External Audit: Two external audits are done per year. The audited accounts for funds received from the Government (State and Centre) and income and expenditure incurred for aided courses are scrutinized by the auditors from the Department of Collegiate Education and the office of the Auditor General of Karnataka and Government of India. Whenever there are any objections raised, clarifications are given with supporting documents and vouchers to justify the expenses incurred.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Mysore Diocesan Educational Society. Management)	19942904	For Administration, Scholarship, Construction, Conferences, Seminars, Repair and Maintenance
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Xavier Board, Bengaluru	No	Nil
Administrative	Yes	Xavier Board, Bengaluru	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.Parent-teacher meetings are conducted to discuss the academic progress of the students. 2.Suggestions regarding the academic and administrative reforms from the parents are implemented wherever feasible.

6.5.3 – Development programmes for support staff (at least three)

The loan facility, Training programmes, Allowances
--

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. The eligible faculty members of the college are recognized as research guides from the affiliated university. The students have enrolled in Ph.D. programmes. 2. There are two canteens with a wide choice of menus catering to the needs of Indian as well as foreign students 3. To ensure better usage of available ICT facilities and those of digital libraries, faculty members are given frequent training and orientation. Most of the members are familiar with

the facility, while the ones who are not well acquainted with it are provided assistance. 4. Departments are establishing linkages with neighboring industries, research institutes, and service sectors. Departments send their students for short-term internships and industrial visits to obtain hands-on experience they also arrange field visits for on-site study.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Professional enrichment Programme was conducted to the entire teaching faculty on recent advancements pertaining to teaching methods other pedagogical skills.	01/06/2018	01/06/2018	02/06/2018	85
2018	Orientation Program for Second and Final year UG students.	04/06/2018	04/06/2018	04/06/2018	450
2019	Two-Day FDP on Teaching and Learning for Teaching Staff of St. Philomena's College, Mysore at SDMIMD, Mysuru.	21/03/2019	21/03/2019	22/03/2019	46
2019	Workshop On Assessment And Evaluation	29/04/2019	29/04/2019	30/04/2019	78

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Vegetable and fruit carving	06/07/2018	06/07/2018	25	10
Philos Fest	27/07/2018	27/07/2018	150	200
NSS	10/02/2018	16/02/2018	10	20
Ethnic Day	28/07/2018	28/07/2018	50	70
Harvest Festival Pongal in Sneha Nilaya Girls Hostel	01/02/2019	01/02/2019	200	Nil
Hostel Cultural Programme in Sneha Nilaya Girls Hostel	01/10/2019	01/10/2019	200	Nil
Farewell Function for the Sneha Nilaya Girls Hostel	07/03/2019	07/03/2019	200	Nil
HIV Aids Awareness Programme at Ambedkar Colony	06/12/2018	06/12/2018	10	20
Medical Health Check up	16/12/2019	16/12/2019	500	450

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

<https://www.stphilos.ac.in/percentage-of-power-requirement/>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	Yes	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil

Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	07/06/2018	1	PLANTATION PROGRAMME	ENVIRONMENT	500
2019	1	1	08/02/2019	2	KNOWLEDGE PARTNERSHIPS TO ADVANCE THE UNITED NATION SUSTAINABLE DEVELOPMENT GOALS (SDGs)	ENVIRONMENT	1800
2018	1	1	07/09/2018	1	BLEED FOR A CAUSE, BLEED FOR A REASON	BLOOD DONATION TO BLOOD BANK	67
2019	1	1	25/01/2019	1	THE BALLOT IS STRONGER THAN A BULLET	NATIONAL VOTERS DAY	300
View File							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Employees of MDES Institutions	24/05/2018	General: (i) Every employee shall at all time. a) Maintain absolute integrity. b) Maintain devotion to duty, and c) Do nothing which is unbecoming of an employee of an

educational institution.

(ii) a) Every employee holding a supervisory post shall take all possible steps to ensure the integrity and devotion to duty of all employees for the time being under his control and authority. b) No employee shall, in the performance of his official duties or in the exercise of powers conferred on him, act otherwise than in his best judgment except when he is acting under the direction of his official superior and shall, where he is acting under such direction obtain the direction in writing where practicable and where it is not practicable to obtain the direction in writing he shall obtain written confirming of the direction as soon thereafter as possible.

(iii) Professional duties:- Every employee shall a) Be punctual in attendance in respect of his work and any other work connected with the duties assigned to him by the head of the institution. b) Abide by the rules and regulations of the institution and show due respect to the constituted authority. c) No employee shall- 1. Knowingly or willfully neglect his duties. 2. While on duty in the institution absent himself/herself (except with the previous permission of the head of the institution) from the institution. 3. Remain absent from the institution without leave or without previous permission of the head of

the institution. 4. Neglect correction of class-work or home-work done by students. 5. Indulge in or encourage any form of malpractice connected with examinations or any other college activity. 6. Give private tuition. 7. Prepare or publish any book or books, commonly known as keys, or assist or guides whether directly or indirectly, in their publication without the permission of Management

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
'ETHIC WEEK ' Dept. of Social Work	25/02/2019	02/03/2019	15
Visit to Jail	12/07/2018	12/07/2018	43
Electoral Awareness Programme	15/02/2019	15/02/2019	350
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

MSW RURAL CAMP -2019 • CAMP TIME TABLE • Photos of Rural Camp 2018 • Orientation Programme and Lecture on "Disaster Management"
MSC Chemistry • Food Adulteration Detection Demonstration under the guidance of Mysore Grahakara Parishat 2019 Science Extension Program Conducted In Sri Paras Jain School , Mysuru
Social work (UG) Department • Guest lecture on the 'RELEVANCE OF POLITICAL SCIENCE TO SOCIAL WORK' • HIV AWARENESS PROGRAM • Lecture on modalities of minor research project • Social Work Extension Activities in Collaboration • Visit to special school
BSW: • Bottle Garden • Christmas Celebration With Lawrence Montessori Children • Socio-Cultural Changes Required for Combating Sexual Exploitation in Indian Society • NSS CAMP VISIT • SWACHH PHILO ABHIYAN • Virajpet- Flood Relief Visit • World Clean Up Day
Botany: • Insect Taxonomy • Vermi-composting procedure
Zoology: • Vibrance

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

PRACTICE 1 Unity in diversity- a living reality Objectives In a globalised world with fading borders, the diversity in St. Philomena's campus consists of students from around 30 countries and 20 states of India on an average. ? To formulate an effective strategy, given the cultural, religious and linguistic diversity on campus, to create a conducive atmosphere for students to overcome

various barriers. ? To provide an appropriate platform and to mould a mindset for harmonious co-existence, interaction with mutual respect, learning and working together to become competent global citizen. ? To weave a rich tapestry of many colours each representing a strand of the student community, put together to form a harmonious portrait reflecting the student fraternity. ? To set a benchmark on „unity in diversity? for other institutions. Context: The diverse nature of our student population needs sensitive handling of issues. The world scenario and social conditions prevailing in the country and its negative impacts felt in the educational campus have to be addressed. The student community in St. Philomena?s College consists of youngsters from urban and rural areas as well as from varied socio-economic, religious, cultural and linguistic backgrounds. Practice Aligning with the objectives of melding all sections of the student community, steps have been implemented by the visionary approach of the institution. The management and faculty in the campus are impartial in their dealings with the students. This is evident from the admission policy of the students and in the appointments of staff. The student community is welcomed into the campus with a weeklong orientation programme, which encompasses all the aspects required for their smooth acclimatization. The programme includes a multi-religious prayer service, ice breaking sessions, talks and discussions on human values and all-round total personality development. The students are also familiarised with the facilities and the systems on the campus. The academic programme with specific internal assessment carried through group assignments ensures better interactive skills, team building and leadership qualities. The motive is to groom graduates into effective leaders in their respective field and responsible citizens, imbued with human values. The college has introduced a Life Skills course (soft skill development) with topics like advantages of diversity in the prevailing social scenario. This is an interactive programme where the students are encouraged to express their individual perspective on various issues, debate and discuss to form the right values and mindset. These motivational classes are engaged by competent persons with experience and exposure. Classroom discussions on social issues have helped in bridging the gap between the different perspectives of the diverse group of students. The college has a mentoring system, with 20-25 students assigned to every teacher. They develop an ecosystem of trust and openness to sharing the challenges faced academically and personally. Mentoring and personal rapport with the teachers help the students psychologically as well as in academics. Participation in various extracurricular activities helps the students to develop creativity and an attitude of team building. The college encourages active participation in celebrations of National festivals, Ethnic day, and various competitions organised, to create a platform for everyone to work together and respect differences. Involving the students in the activities of various Clubs such as the literary club, Dramatic club, and Nature club teaches them to work as a team. To foster healthy interaction, mutual respect and gender equality, International Women?s Day is celebrated involving students and faculty. Using sports as a medium with various events and competitions, the college encourages team spirit and nurture sporting potential. Given its rich diversity, the college has provided everyone with an environment and a platform to retain their identity and be part of the Philomena family. Every year during the month of December, "Family Day" is organized along with Christmas celebrations. The management and employees, with their family members come together to share a meal and receive a gift. This unique event is a part of our tradition where some alumni also take part. Evidence of Success Harmonious co-existence, the hallmark of St. Philomena?s College, has been appreciated by various visiting dignitaries and acknowledged by parents and students alike. Our best practices ensure unity in diversity that is evident in the campus, where the management, teachers, support staff all work together. Students from different backgrounds feel at home and live harmoniously and build strong communities. The interactive life skills sessions

help students to foster a broad appreciation for human values and to acquire a common set of intellectual, physical, and aesthetic experiences. The mentoring programme of the college has helped the teachers and students build a strong bond enabling students to achieve their best in academic and personal life.

Celebrating National festivals, North-East Students' Day, International Students' Day brings about a sense of oneness and unity among the student community. The "Family Day" makes every employee feel a sense of belonging to the institution. This is a testimony to the unity in diversity on campus on a day-to-day basis. Many of the foreign students and those from other states learn to interact in Hindi and Kannada. A Nigerian student, Ado Abdul, took part in a Kannada reality singing show and won accolades and appreciation. By virtue of being a part of multi-cultural, religious, linguistic milieu, the students appreciate the richness and value of diversity. Problems encountered and resources required The diversity of students coming from various socio-economic, religious, cultural, ethical and linguistic background demands enormous time and effort for the college to mould them into one harmonious unit. Students who come from disturbed family backgrounds, turbulent political and social situations and those with different psychological needs require special personal attention and a conducive environment. The management and the competent faculty have ensured that a system and an atmosphere are in place to take care of this aspect. Some students from orthodox background experience a culture shock and those from foreign countries and rural areas have communication problems initially. Proper guidance and counselling along with English coaching classes are given till they get acclimatized to the new environment and feel comfortable with communication. Teachers speak to the students in the vernacular language and boost their confidence at the beginning of the academic year. Guest lectures and seminars organized by the Sociology, Social Work and Psychology Departments have addressed these difficulties and helped the students to become confident and competent.

PRACTICE 2 Clean and green campus Objectives: To create sensitivity and responsibility towards nature among the young and to adopt life style changes contributing to the protection of the environment. To contribute our mite to Swachh Bharath, an ambitious project of new India. To put in measures to face the challenges caused by environmental degradation and waste generation. To review our environmental policy and how it impacts the campus. To ensure that development and expansion of infrastructure takes place with minimum impact on the greenery and retaining the open space. **Context:** The depletion of natural resources and the huge quantity of solid waste generated and its impact on the environment is a serious challenge faced by people all over the world. The present generation of Philomenites has inherited a pristine campus with a good number of trees and heritage buildings. To preserve this sprawling 25 acre campus and its ambience requires consistent and sustained effort. **Modern life style with flagrant use of disposable items and plastic goods generate unmanageable amounts of solid waste.** Consumerism is also adding to the deterioration of environment. **Practice:** Water being a precious resource, effective management and judicious use of it is very important. Rain water harvesting,, recharging of bore-wells, protecting the greenery and mulching to retain the moisture content in the soil are some of the measures in place to reduce the depletion of ground water in the campus. The practice of drip irrigation has helped in conservation of water, a precious natural resource. **Energy saving:** Buildings are planned and constructed with high-ceilings, cross ventilation and open spaces in between. This ensures natural cooling, fresh air and sun-light during the day. Solar lights have been installed to light up the campus at night reducing the electricity consumption required on the vast campus. **PG Block roof is planned and built with provision for installation of 100KW solar panels** **Reducing Solid waste:** Instead of disposable plates reusable ones are used on campus. RO plants have been installed in every block to reduce single-use plastic bottles. Guests are welcomed with saplings instead of bouquets. Awareness is created among

students and teachers, by organizing activities to make sure the 4R's are practiced in life. Refuse to use things which are harmful for environment, Reduce the use as "the more you use the more you pollute", Reuse as much as possible and segregate the waste to make sure things can be Recycled wherever possible. Paper re-cycling, compost making, and steam-cooking are all part of the sustainable practices followed on campus to convert waste in to useful products. Planting of saplings on various occasions has enriched the greenery of the campus which is higher than the national green coverage. Especially on World Environment Day, mass planting of saplings is undertaken.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.stphilos.ac.in/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The first Science college and first Co-education institution in the heritage city of Mysore has completed seven and half decades of yeoman service in the field of holistic education. The institution continues its social responsibility in various field. The NAAC peer team who assessed St. Philomena's College in the Academic year 2004 wrote in their concluding remark that "St. Philomena's College is an island of excellence among other educational institutions". This defines the distinctiveness which is the sum total of many components. The vision of the founding members explains the need for an institution with a difference to ensure quality education for the less privileged and lady students. To empower the young people from the locality and from the rural areas. There are number of measures in place to ensure the compliance with the vision and mission of the institution. • Inclusive and pro-poor admission policy. Students are admitted from all back ground : financially poor, children from backward families even with poor academic record, Tibetians and students from developing countries. It's noteworthy that students from North Eastern states of India find the campus conducive for education and comfortable to integrate. Institution makes sure that everyone is empowered. • Selection of the teachers - Lady staff outnumber their counterparts. Primary consideration in the selection of teachers is to ensure that they can imbibe the spirit of the vision and carry out the mission with the prevailing philosophy of inclusive mind set. • The institution groom the new entrants into hard working, loyal and committed to the spiritual, moral, ethical and all round development of themselves as well as the young people under their responsibility. • The diversity among the teachers is maintained by appointing teachers from various states of India and with various religious and linguistic back ground. To create a comfort zone for the diverse students who enroll in the institution. • Emphasis on harmonious co-existence and respect for diverse faith, culture and language. The benefits of diversity are conspicuous by the freedom the students enjoy in their dressing style and interaction. Even with pandemic restrictions student diversity is rich. • The teachers are competent in their respective subjects and are equipped with good communication skills, they are able to interact in the regional language of the students. • The program of Life coping skills is ensuring that learning in St. Philomenas is a unique experience and holistic with the outcome of moulding young people confident, competent and imbibed with moral and social values. • Ambience and infrastructure : The sprawling campus of 25 acres is maintained with rich flora and green trees. The heritage structures merge with the green ambience and present a refreshing atmosphere. Library with special features, well ventilated and spacious class rooms with natural light is most conducive for class room learning. Hostel facility is available for both boys and girls in the campus. •

Automated 24/7 online services for all stake holders. • The cherished legacy of the institution sustained by the generations

Provide the weblink of the institution

<https://www.stphilos.ac.in/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

The sweat and toil of the extraordinary human beings who laid the foundations for St. Philomena's is scattered over the pages of the college's illustrious history. Also woven into this story are the strenuous efforts of the men and women who have selflessly kept the wheels of progress turning for seven decades. Throughout her fledgling years, the college's future was shaped by teachers of outstanding calibre. The list includes the names of Gopalakrishna Adiga, doyen of the modern movement in Kannada poetry, Dr. U.R. Rao, the renowned space scientist and former ISRO Chairman and a host of pioneering Principals and teachers. Today, as the college races past the milestones on its eventful journey, it takes pride in this legacy, even as it keeps pace with the times proactively, incorporating change as a continuing process. The institution has recently been shortlisted under Component 8 of RUSA of MHRD. A growth trajectory is now envisaged where St. Philomena's becomes a degree awarding institution and a blueprint has been prepared accordingly. The college's curriculum and co-curricular activities help to build the right temperament for pursuing scholastic excellence. Students have distinguished themselves in every field of human endeavour - as educationists, scientists, doctors, artists, bureaucrats and soldiers, all of whom have carried forward the torch lit by their alma mater. The laurels they have won are too numerous to be listed here. A small sample would include the Sahitya Akademi Award for contemporary English and Malayalam writer, Paul Zacharia and, most exceptionally, the Indian Air Force's only posthumously-awarded Mahavir Chakra for Sqn. Ldr. A. B. Devayya, shot down over enemy territory in the 1965 war with Pakistan. The college has always stood for inclusive and humanistic values defined explicitly in the context of India's social and political development. The rousing call of its motto, Love through Knowledge, assumes new dimensions in the context of a globally networked society. Through constant innovation and by encouraging the contributions of every stakeholder, St. Philomena's College continues to direct all its efforts towards empowering students to be active and ethical participants in society.