



MYSORE DIOCESAN EDUCATIONAL SOCIETY®
ST. PHILOMENA'S COLLEGE (Autonomous), MYSORE
Affiliated to the University of Mysore
Reaccredited by the NAAC with B++grade
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Minutes of the 14th Governing Body Meeting

Date: December 16, 2024

Time: 10:30 A.M.

Venue: PG Conference Hall

The following members were present:

Sl. No.	Name and Designation	Role
1	Most Rev. Dr. Bernard Moras President of MDES	Chairman
2	Rev. Msgr. Alfred John Mendonca Vice-President of MDES	Member
3	Rev. Fr. Edward William Saldanha Secretary of MDES	Member
4	Rev. Fr. Naveen Kumar Treasurer of MDES	Member
5	Rev. Dr. Lourdu Prasad Joseph Rector / Manager St Philomena's Educational Institutions	Member
6	Prof. N.S. Ramegowda Former Vice Chancellor, KSOU Renowned Educationist	Management Nominee

7	Dr. Kennedy Andrew Thomas Christ (Deemed to be University)	Management Nominee
8	Dr. Ravi J. D. Saldanha Principal	Member Secretary
9	Mr. Nagaraj Urs. M Vice-Principal (Academic)	Member
10	Mr. Ronald Prakash Cutinha Vice-Principal (Administration)	Member
11	Mr. A Thomas Gunaseelan IQAC Coordinator	Member
12	Dr. Noor Mubasheer C.A. PG Coordinator	Member

The following members were absent:

Sl. No.	Name and Designation	Role
1	Dr. Vijayalakshmi A. H. M Joint Director , Collegiate Education	Member Government Nominee
2	Prof. D. Anand Director, CDC	Member University Nominee

The meeting began with a short prayer rendered by Rev. Fr. Dr. Lourdu Prasad Joseph, Rector / Manager, St Philomena's Educational Institutions, expressing gratitude for bringing everyone together to discuss matters concerning the institution and for guidance in making decisions that align with the growth and betterment of the institution, its students and society.

The Principal, Dr. Ravi J. D. Saldanha, extended a warm welcome to the honourable members of the Governing Body. The Principal gave a brief presentation on the major milestones of the institution, various academic, co-curricular, and extra-curricular activities held during the academic year 2023-24.

The following agenda was taken up for discussion and approval

Agenda 1: Approval of the Minutes of the 13th Governing Body Meeting (March 22, 2024)

The Principal placed the minutes of the 13th Governing Body held on March 22, 2024 which was circulated earlier among the members and sought its approval. Prof. N. S. Ramegowda raised concerns regarding unanswered clarifications sought from the University Nominee during the previous meeting also issues surrounding the operational autonomy of colleges, specifically concerning fee payments and syllabus mandates by universities, which contradict UGC norms. He pointed out the need to convene a meeting with principals of autonomous colleges to address these issues. The chairman, Rev. Dr. Bernard Moras, assured the house with the suggestions to organize a regional meeting of autonomous college principals to address these concerns.

Approval of the minutes was proposed by Mr. Ronald Prakash Cutinha and seconded by Mr. Nagaraj Urs.

Decision: Approved

Agenda 2: Review of the College Functioning for the Academic Year 2024-25

The Principal updated the academic and administrative profile of the college for the academic year 2024-25 with details of the administrative changes, academic achievements, including staff and student accomplishments, details of new courses and programmes offered, student admissions, pass percentages, staff strength, major achievements, events conducted, placements done and infrastructure additions. Dr. Kennedy Andrew Thomas, Senior Professor from Christ -Deemed to be University opined that the student strength compared to the student intake (demand ratio) is very low and suggested few strategies to improve the student strength. The chairman advised the college administration to seriously delve into that matter and improve the student strength in the coming academic years

Decision: Noted and approved.

Agenda 3: Ratification of the Academic Council Decisions (Meeting on July 5, 2024)

The Principal informed the House about the decisions of the Academic Council meeting held on July 5, 2024

- i. Introduction of new **Discipline-Specific Courses**
 - a. **B.Sc.:** Data Science, Environmental Science, Statistics
 - b. **B.A.:** Visual Media, Optional Kannada
- ii. Approval of new PG programmes: **M.Sc. in Food Science and Nutrition** and **M.A. in Kannada**
- iii. The already existing **BBA** and **BCA** programmes were newly approved by AICTE for the Academic year 2024-25.
- iv. The extension of approval received from AICTE for **MBA** and **MCA** programmes for the Academic year 2024-25.

Decision: Approved

Agenda 4. Ratification of Audited Income and Expenditure Statements

The audited account statements of aided government account along with UGC grant account settlements and self-financed programmes account statements for the financial year 2023-24 were placed before the house. The Principal explained that the audited statements were cleared and approved by the Finance committee meeting held on 25-10-2024.

The audited account statements for Aided, UGC and Self-Financed statements were reviewed and ratified.

Decision: Approved

Agenda 5. Approval of Action Plan for Academic Year 2025-26

The Principal enumerated and elaborated the following points:

Key areas:

- i. Infrastructure development: Proposal for two new academic blocks.
- ii. Strategies to enhance admissions for high-demand programmes.

- iii. Strengthening research, LMS utilization, and placement outcomes.
- iv. Exploring feasibility for open and distance learning programmes.

Decision: Approved with recommendations to finalise the infrastructure proposal and improve marketing efforts for admissions.

6. Any Other Matter

Concerns:

The Principal encouraged the members to raise any concerns or give inputs for the betterment of the Institution. Dr. Kennedy raised concern regarding decline in number of applications for Hostel accommodation and the free ship /scholarships availed by the students.


The Rector replied that the Boys Hostel at present is in a dilapidated condition and already the Management has approved a detailed construction Plan for a new academic and accommodation facilities in the campus.

Prof Ramegowda expressed the need for proactive staff involvement to enhance the Institutional growth.

The Chairman suggested the College Administration to address gaps in accommodation and Scholarship applications.

Decision: Approved

The Rector, Rev. Dr. Lourdu Prasad Joseph, proposed the vote of thanks, expressing appreciation for the contributions of all members. The meeting concluded with a resolve to address the discussed issues and continue striving for excellence in academic and administrative operations.


PRINCIPAL
ST. PHILOMENA'S COLLEGE
(AUTONOMOUS)
MYSORE-570015